

The Annual Quality Assurance Report (AQAR) of the IQAC 2016-17

Part – A

AQAR for the year

2016-17

I. Details of the Institution

1.1 Name of the Institution

G.H.G. Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana, Punjab

1.2 Address Line 1

G.H.G. Harparkash College of Education for Women

Address Line 2

V.P.O. – Sidhwan Khurd, Tehsil- Jagraon

City/Town

District- Ludhiana

State

Punjab

Pin Code

142024

Institution e-mail address

ghgh_sidhwankhurd@yahoo.co.in

Contact Nos.

01624-234941, 9872803849

Name of the Head of the Institution:

Dr. Baljeet Kaur Gill

Tel. No. with STD Code:

01624-234941

Mobile:

9872803849

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOCN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	2003	2008
2	2 nd Cycle	--	--	--	--
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR_ 2012-13_____ (DD/MM/YYYY)4
- ii. AQAR_ 2013-14_____ (DD/MM/YYYY)
- iii. AQAR_ 2014-15_____26/04/2017_____ (DD/MM/YYYY)
- iv. AQAR_ 2015-16_____26/04/2017_____ (DD/MM/YYYY)
- v. AQAR_ 2016-17_____7/10/2017_____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Panjab University, Chandigarh

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

04

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

07

2.9 Total No. of members

28

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Conducting admission
- Orientation programmes
- Cultural Programmes
- Various curricular and co-curricular activities
- Skill in teaching competitions
- Youth festival-Participation
- Organising convocation
- Sports day
- Founders day
- Celebration of Gurpurbs
- Extension lectures and seminars
- Empowering students with IT Skills
- Organising NSS camps

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Organising seminar, extension lectures and workshops. • Organising educational trips. • Rally on the social themes. • Preparation for youth festivals and other inter college competitions. 	<ul style="list-style-type: none"> • Organised seminar on the theme 'Leadership Role of Teacher Education Institutions in the Present Scenario'. • Organised extension lectures on various issues and themes. • Rally on the theme 'Save the Girl Child'. • 19 Prizes in youth festival and 11 prizes in skill in teaching and teaching aid preparation competitions.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The college is preparing for NAAC team visit. So all the activities for its preparation are executed.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	M.Ed	-	-	-
UG	B.Ed	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	Pre-Ph.D	-	-	-
Others	-	-	-	-
Total	3	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: Core and Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.Ed, M.Ed & Pre-Ph.D
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Curriculum Development – M.Ed. Field work

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	8	3	2	-

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	4	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	3
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	17	3
Presented papers	8	7	-
Resource Persons	1	1	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Using language lab software to teach communication skills to students.
- Visits to various places of educational value.
- Organising seminars and workshops for students.
- Using ICT resources for teaching learning.

2.7 Total No. of actual teaching days during this academic year

205 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	0	7
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2.10 Average percentage of attendance of students

97 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed Sem-I	44	-	44	-	-	100 %
B.Ed. Sem-II	72	-	72	-	-	100 %
B.Ed. Sem-III	72	-	72	-	-	100 %
M.Ed. Sem-I	5	-	5	-	-	100 %
M.Ed. Sem-II	8	-	8	-	-	100 %
M.Ed. Sem-III	8	-	8	-	-	100 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Conducting house test before each semester exam.
- Preparing internal assessment record of students.
- Conducting skill-in-teaching examination.
- Practical Examination is taken for various subjects.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	2
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	5
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	16
Others Extension Lectures	16

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	5	-	5
Technical Staff	2	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC organised extension lectures and workshop for promoting research in the institution.
- Staff members are encouraged to participate in National, International or university level workshops, seminars & conferences.
- Teaching Practice Committee under the guidance of IQAC organised a workshop of Principals, staff members of govt. and private schools regarding working of schools.
- IQAC develops the feedback Performas for taking feedback from students regarding Institution, curriculum teachers etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	--
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	1	-
Outlay in Rs. Lakhs	-	-	Not yet sanctioned	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	1	4	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2 years	U.G.C	Not yet	Not yet
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	3
Sponsoring agencies	-	CTE	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

2

5

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="11"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="11"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Workshop on 'Personality Development' by Mr. Hari Parkash and Mr. Chetan Prashar on 20th Aug., 2016
- Extension lecture on 'Selection of Research Problem' by Prof. Latika Sharma, Deptt. Of Education, Panjab University, Chandigarh on 22nd August, 2016.
- Extension lecture on 'Meta Analysis, Trend Analysis and Triangulation Approach' by Dr. Kulwinder Singh, Panjabi University Patiala on 28th Sept., 2016.
- Seminar on 'Save Mother Earth' on 11th Nov., 2016.
- Extension lecture on 'Admission Procedure and basic requirement of Admission in America' by Prof. Bhagwant Singh Ghuman, University of Texas, America on 26th Nov., 2016.
- Workshop on 'Teaching Model Based Lessn Planning' by Dr. Khushwinder Kumar, M.M. Modi College, Patiala on 29th Nov, 2016.
- Extension lecture on 'Ayurveda and Female reproductive system' by Dr. Risha Dhir on 4th Dec., 2016.
- Rally on theme 'Beti Bachao Beti Padhao' by student volunteers in Sidhwan Khurd village on 4th Dec., 2016.
- Cleanliness drive in Sidhwan Khurd village Gurudwara Sahib on 5th Dec., 2016.
- Extension lecture on 'Techniques of Meditation' by Dr. Seema Chopra on 5th Dec., 2016.
- Demonstration on 'Food Craft' by Mrs. Jaspreet Kalra on 6th Dec., 2016
- Demonstration on 'File Making' by Dr. Manjeet Kaur on 7th Dec., 2016
- Trip to Maharaja Ranjit Singh War Museum, Gurudwara Katana Sahib and Sangatsar Sahib on 8th Dec., 2016.
- Demonstration on 'Pickle Making' by S. Jagdeep Singh and Mr. Ram Das on 9th Dec., 2016
- Cleanliness drive in College Campus on 9th Dec., 2016.
- File and Card making Competition by student volunteers on 10th Dec., 2016
- Extension lecture on 'Women Empowerment' by Dr. H. S. Sur on 10th Dec, 2016.
- Extension lecture on 'Role of Teacher commitment in uplifting the standard of Education' by Mrs. Suresh Kumari on 1st Feb., 2017.
- Vocational guidance interaction programme by Ms. Nirmala Thakur on 22nd Feb.
- Ru-B-Ru with Mr. Swarnjit Savi on 1st March, 2017
- Extension lecture on 'Role of Performing Art in Education' by Dr. Harpreet Singh on 18th March, 2017
- Conference on 'Leadership Role of Teacher Education Institutions in Present Scenario' on 31st March, 2016.
- Visit to Deaf and Dumb School, Ludhiana on 12th April, 2017
- Trip to Amritsar on 19th April, 2016.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 Acres	-	-	13 Acres
Class rooms	11	-	-	11
Laboratories	07	03	-	10
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	16 CCTV Cameras	Student fee	16
Value of the equipment purchased during the year (Rs. in Lakhs)	-	43410	Student Fee	43410
Others	-	-	-	-

4.2 Computerization of administration and library

<ul style="list-style-type: none">• Administrative office is automated with Tally-ERP9 software.• Library of the college is computerized.• It is automated with software named GS Library Management Software.• Users are trained in using• Various modules have been developed to make the search as well as charging/discharging of documents easier and effective• Campus is Wi-Fi Enabled.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5029	765640	72	14400	5101	780040
Reference Books	500	219500	04	1500	504	221000
e-Books	INFLIBNET - NLIST	-	-	-	-	-
Journals	29	17050	05	5470	34	22520
e-Journals	INFLIBNET - NLIST					
Digital Database	GS-Library	-	--	-	-	-

	Software					
CD & Video	24	(Accompanying with Books)	15	(Accompanying with Books)	39	(Accompanying with Books)
Dissertations	648	-	8	-	656	-
News Papers	08	11340	-	-	08	11952

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	43	54	04	02	3	01	07
Added	-	-	-	-	-	-	-	-
Total	54	43	54	04	02	3	01	07

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Institute has rich ICT facilities and Wi-Fi campus. Students are trained to make optimum use of computer facility to supplement their teaching-learning i.e Power point presentation, Research work, assignments and projects. College also has smart classroom and language lab where staff and students practice their hands on learning. Each student is given practice in use of computers. Two qualified faculty members guide the students as well as staff members in developing IT skills. Workshops are organized in the college to develop ICT skills. There is provision in the time table itself for making use of computers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	99850
ii) Campus Infrastructure and facilities	195508
iii) Equipments	43410
iv) Others	95450
Total :	434218

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation sessions were conducted on the eve of commencement of 63rd session on 20th Aug, 2016. The session was started with the welcome address by Dr. Baljeet Kaur Gill followed by Interactions with the faculty . B.Ed and M.Ed students were oriented towards the course work of Sem-1 by Dr. Seema Chopra. Class wise orientations were also conducted by all the faculty members.
- On the eve of 70th independence day poster and slogan making competition were organised on the theme “Clean and Green India.” Motivational talks to preserve the environment were also delivered by the Principal and staff. Patriotic songs and poems were presented by the staff and students. Near about hundred saplings were planted in surrounding areas .A candle-march was also organised in the remembrance of sacrifice of martyrs.
- Teachers day was celebrated in the sweet remembrance of great educationist Dr. S. Radhakrishnan. Students shared the thought and vision of Dr. Krishnan as well as a poem written by Dr. S.S. Sekha on the theme ‘a teacher you are’ was also recited to sensitize students towards teaching profession. Dr. Baljeet Kaur Gill motivated students to keep the torch ignited with the help of philosophies of great men.
- Welcome party was organised on 17th Sept, 2016 for M.Ed and B.Ed students. Principal congratulated the students for choosing the noblest profession i.e teaching and made the new students familiar about the history of Sidhwan institutions.
- For developing research mindedness among Pre-Ph.D. course work students extension lecture was organized on 22th Aug, 2016. The resource person was Prof. Latika Sharma, HOD (Education) P.U. on the theme ‘Selection of Research Problem’.

5.2 Efforts made by the institution for tracking the progression

- 47 students got benefitted with various scholarships schemes being run by colleges as well as P.U. Chandigarh.
- Founder's day celebration is a regular feature of the college. It is celebrated on 21st October every year. 46 scholarships are distributed to students of all Sidhwan institutions every year. 5 students of this college also received scholarships for their excellent performance in the field of academics, sports and religious fields.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
131	14	15	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
-	-

Women

No	%
-	-

Class	This Year					Total
	General	SC	ST	OBC	Physically Challenged	
B.Ed.-1	28	15	-	6	-	49
M.Ed.-1	1	2	-	2	-	5
B.Ed.-2	40	23	-	7	-	70
M.Ed.-2	7	01	-	-	-	8

Demand ratio -

B.Ed Ist Dropout % 27.3%

B.Ed IInd Dropout% 1.40

M.Ed-2 Dropout % 1.25%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A workshop was organized for giving guidance to M.Ed. and B.Ed. students for various competitive exams. Mr. Nitin Kumar (from I.B.S. Group) was the resource person. He discussed the details of CTET and PSTET, its structure and techniques to prepare for the same.

No. of students beneficiaries

139

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	1

5.6 Details of student counselling and career guidance

- Placement cell and IQAC organised vocational guidance interaction programme. The Principal of Indus World School, Ludhiana Ms. Nirmala Thakur was the resource person. She motivated the students to prepare themselves as per the requirements of CBSE schools.
- Placement cell organized a workshop on 21st Sept., 2016 for giving guidance about preparation for Job interviews Mr. Hari Parkash and Mr. Chetan Prashar from I.B.S. Group, Ludhiana.

No. of students benefitted

139

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	12

5.8 Details of gender sensitization programmes

Under this programme an extension lecture was organised on 26th Nov, 2016 by Prof. Bhagwant Singh Ghuman from University of Texas, America. He inspired the students to become mentally and physically empowered. He appreciated the contribution of Sidhwan institutions towards girl education.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	8	29,000
Financial support from government	25	Rs. 10,20,587
Financial support from other sources	8	Rs. 28,800
	6	Under process
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Yoga Camp : Local level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision	Empowering Rural Women by Educating Them <i>- As envisioned by Our Founders in 1909</i>
Mission	Ours is a premier women's Institute of Education in rural settings working since 1955 with a mission: <ul style="list-style-type: none">• To produce women professionals equipped with latest skills to meet challenges of modern world.• To equip the prospective teachers with theoretical inputs and practical skills in Pedagogy for effective Teaching and Learning Process.• To bring moral regeneration and to empower would-be teachers with Life skills and Employability Skills.• To produce competent and committed teachers with research insights.• To inculcate values and love for culture, society and nation

6.2 Does the Institution has a management Information System

Yes, the college has Management Information System to facilitate academic and administration functioning. The information is thoroughly computerized and the entire data base relating to academic and administrative aspects is available.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Faculty of the college framed new curriculum for M. Ed. – Field work of P.U. Chandigarh.

6.3.2 Teaching and Learning

- Semester system in B.Ed and M.Ed
- New curriculum for 3rd and 4th semester of B.Ed. and M.Ed. introduced
- Use of ICT and other Innovative methods are used

6.3.3 Examination and Evaluation

- Two year B.Ed course with four semesters
- Two year M.Ed course with four semesters
- Pre-Internship Programme
- Feedback system strengthened- mentoring by practice teaching school

6.3.4 Research and Development

- Pre-Ph.D. course in education
- Minor research project approved by UGC
- Faculty development programmes held

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Automation of Library
- Smart Classrooms

6.3.6 Human Resource Management

- Conference, Seminar, workshops held
- Faculty acted as resource persons in other institutions
- One faculty member submitted Ph.D. thesis

6.3.7 Faculty and Staff recruitment

- Approved 2 permanent faculty members by Punjab Govt.
- Selecting Ad-hoc staff - 3

6.3.8 Industry Interaction / Collaboration

- Visiting Innovative schools
- Internship programme in 32 schools
- Visiting inclusive schools

6.3.9 Admission of Students

- Advertisements placed in newspapers by University conducting centralized admission
- Students admitted to 2 year B.Ed. course through centralised counselling by Guru Nanak Dev University
- Students admitted to 2 year M.Ed. course through centralised counselling by Panjab University, Chandigarh
- Admission affected by increase of duration of courses.

6.4 Welfare schemes for

Teaching	Participation in professional growth programme like conferences, seminars, workshops etc. promoted
Non teaching	Loans & advance salary
Students	<ul style="list-style-type: none"> • Scholarships • Free Shuttle Bus service

6.5 Total corpus fund generated

Grants from Govt. and Management

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Four semester system (2 year duration) for B.Ed and M.Ed
- More focussed Internship programme of 20 weeks for B.Ed and 1 month for M.Ed

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- Alumni continue their association with the college- alumni from USA, Canada, Australia etc. keep in touch
- Alumni contributed to Annual college magazine
- Alumni give their constructive suggestions for further improvement

6.12 Activities and support from the Parent – Teacher Association

-

6.13 Development programmes for support staff

- Annual maintenance of staff quarters
- Uniform given to all class IV staff
- Loans & advance money to non-teaching staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- More plants planted
- Maintenance of gardens and trees in the campus
- 'No polythene' strategies implemented
- Love for nature among students through outdoor activities, games, classes etc.
- Talks on environmental awareness for teachers and students

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Wi-Fi campus.
- Addition of more computers.
- Launching and maintenance of college website.
- Interactive smart board in computer lab.
- Scholarships by managing trust.
- Renovation of corridors.
- Free shuttle bus service from main road to college.
- Software update of Language resource centre.
- Establishment of heritage room.
- Establishment of Economics resource room.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Workshop by college IQAC on working system of govt. and private schools.
- Orientation programme by college placement cell on TET examination preparation and govt. teacher job application.
- Extension lecture by Dr. Kulwinder Singh on 31st Oct., 2015 on construction and standardisation of test.
- Extension lecture organized by college IQAC on qualitative research, meta analysis, trend analysis and triangulation approach by Dr. Kulwinder Singh.
- Extension lecture by S. Satnam Singh on personality development.
- Students participated in P.U. athletic competitions.
- Annual sports day was celebrated on 8th Feb., 2016.
- Seminar on 'Save Mother Earth'.
- Organized yoga camp from 29th Feb.-5th March, 2016.
- Opened Mata Ram Kaur charitable hospital by Sidhwan trust members.
- Smart classrooms.
- Personal Contact Programme of P.U. B.Ed. held from 16th Feb.-2nd March, 2015.
- 6 months Ph.D. course of P.U. Chandigarh carried out from 24th August, 2015 to 30th December, 2015.
- Scholarships were introduced for meritorious and needy students.
- Participation in P.U. Chandigarh zonal and inter zonal youth festival.
- Completion of Ph.D. of Dr. Manjeet Kaur.
- Important days (Teachers day, Independence day, Environment day, Gurpurabs, Fouders day) were celebrated to make students aware of their significance.
- Syllabus revision workshop was held in our college.
- Pre-Internship Programme was executed.
- Extension lecture by college teachers in various schools.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- a) Research consultancy and extension activities.
- b) Special scholarship schemes.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Activities of eco club, morning talks, poster making & slogan writing competitions, participation in seminars, environment awareness rallies, tree plantation, environment day celebration, organization of seminars, gifting plants to staff members on their birthdays, presenting saplings to guests as a token of remembrance are the activities undertaken by the college.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

- Submission of NAAC report

Strengths

- Excellent infrastructure in spite of being situated in rural area.
- Faculty members are highly qualified and experienced.
- Proactive management.
- Automated library facility.
- Excellent results.

Weaknesses

- Being situated in rural area most of the girls are from rural background having weak communication skills in English.

Opportunities

- The college is planning to introduce 3 yr. Integrated B.Ed.-M.Ed. and 4 yr. Integrated B.A.-B.Ed. courses.
- Starting M.A. in Education.
- To get more UGC projects.

Challenges

- With increase in duration of B.Ed. and M.Ed. courses from one year to two years maintaining strength of students.
- Maintaining quality standards in the face of unhealthy competition from private colleges.

8. Plans of institution for next year

- Planning to introduce B.A. B.Ed. integrated courses and B.Ed. M.Ed. integrated course.
- Campus placement of students in collaboration with more innovative schools.
- Organization of international conference and seminar.
- Organization of workshops and extension lectures.
- Adoption of new schools for internship programmes.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing

SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexures 2016-17

COLLEGE CALENDAR 2016-17

Semester-I

Date	Activity
09.08.2016	Inauguration of the session 2016-17
05.09.2016	Teachers Day Celebration
10.09.2016	Selection of Office Bearer of Dramatic Society and Welcome Party of B.Ed and M.Ed students
14.09.2016	Selection of Office Bearers of Literary Society
17.09.2016	Selection of Office Bearers of Fine Arts Society
20.09.2016	Selection of Office Bearers of ICT Society
22.09.2016	Inter House Debate and Poem Recitation
23.09.2016	Mehndi Competition
24.09.2016	Creative Writing competition and Selection of Editors for the college magazine
03.10.2016 to 22.10.2016	Pre-Internship Practical

21.10.2016	Founders Day
25.10.2016 to 28.10.2016	Youth Festival
15.11.2016 to 25.11.2016	House Tests
15.12.2016 to 31.12.2016	Final Practical Exams
01.01.2017 to 15.01.2017	Winter Break

COLLEGE CALENDAR
January to July 2017
Second Semester

Date	Activity
15 th January	Orientation
5 th -12 th February	Inter House Sports Competition
14 th February	Sports Day
31 st March	Conference of CTE
17 th April – 30 th April	Pre-Internship
21 st to 29 th April	House Test
12 th April	Visit to Special School
19 th April	Educational Trip
20 th April	Visit to Innovation School
29 th April	M.Ed Field Attachment

29th April

Viva- M.Ed

1st-2nd May

Final Practical Exams

16th -31st May

Final Theory Exams

1st June to 16th July

Summer Vacation

