



**GHG HARPARKASH COLLEGE OF EDUCATION FOR  
WOMEN  
Sidhwan Khurd (Ludhiana)**



**ACADEMIC AUDIT & ADMINISTRATIVE AUDIT REPORT ACADEMIC YEAR: 2022-2023**

**ACADEMIC AND ADMINISTRATIVE AUDIT REPORT**

**About the Institute:**

G.H.G. Harparkash College of Education is situated in natural surroundings of village Sidhwan Khurd on Ludhiana -Ferozpur road at a distance of 30 km from Ludhiana. This college is well known center of rural women education and has become an icon of women education.

This group of institutes was initiated by a great visionary Bhai Sahib Bhai Narain Singh Ji in 1909 i.e. 103 years ago. He himself, his wife Mata Ram Kaur Ji and his daughter Bibi Harparkash Kaur Ji devoted their whole lives for the sake of women education. An educational trust under the name of Sri Guru Hargobind Ujjagar Hari Trust, Sidhwan Khurd was established in 1934 and Bhai Sahib Bhai Narain Singh Ji became first president of the trust. Bibi Harparkash Kaur became president of the trust in 1950 after death of her parents.

In 1950 Khalsa College for Women and in 1955 Basic Training College came into existence. Bibi Harparkash Kaur steered the institutions ahead with a missionary zeal. To laud her spirit of dedication and the pioneer work done by her for the spread of women education in rural Punjab, she was awarded Padam Shri by Govt. of India in the year 1960. Padam Shri Bibi Harparkash Kaur left for her eternal abode in 1965. In her sacred memory the Training College was renamed after her as G.H.G. Harparkash College of Education for Women in 1966. M.Ed. classes were started in 1969. Till date 13750 B.Ed. students and 685 M.Ed. students have successfully got their degrees through this institution.

The trust started Guru Hargobind Public Sr. Sec. School in 1977 and in 2006 G.H.G. Institute of Law for Women was established.

At present five institutions are successfully running under S.G.H.G.U. Hari Trust, Sidhwan Khurd.

## Vision

Empowering Rural Women by Educating Them

*As Envisioned by Our Founders in 1989*

## Mission

1. To produce women professionals equipped with latest skills to meet challenges of modern world.
2. To equip the prospective teachers with theoretical inputs and practical skills in pedagogy for effective teaching and learning process.
3. To bring moral regeneration and to empower the prospective teachers with life skills and employability skills.
4. To produce competent and committed teachers with research insights.
5. To inculcate values and love for culture, society and nation.

## About Academic and Administrative Audit (AAA)

The IQAC undertake AAA to monitor and evaluate the institutional process through systematic internal and external reviews. The AAA is a peer review process including a self-study and a site visit by peers from inside and outside the institution. The purpose of an academic audit is to encourage programs, departments and the institution to evaluate their quality processes and standards based on predetermined benchmarks and to suggest activities required to produce, assure, and regularly improve the quality of the whole system in place including curricular and co-curricular programmes and activities and the infrastructure and support services.

**Academic Audit:** - Academic audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities in HEIs.

**Administrative Audit:** - It can be defined as a process of evaluating the efficiency and effectiveness of the administrative procedure. It includes assessment of

policies, strategies & functions of the various administrative departments, control of the overall administrative system etc.

**Major objectives of AAA:**

- a. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
- b. To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
- c. To evaluate the optimum utilization of financial and other resources.
- d. To suggest the methods for continuous improvement of quality keeping in mind criteria NAAC and other bodies.
- e. Designing effective teaching and learning processes
- f. Evaluation of Course and Program Outcomes
- g. Developing student assessment
- h. Assuring quality education by implementation of co- curricular and extracurricular activities.

**ACADEMIC AUDIT**

- |                                       |   |   |
|---------------------------------------|---|---|
| 1. Name of the Institution            | : | G.H.G. HARPARKASH COLLEGE OF EDUCATION FOR WOMEN, SIDHWAN KHURD |
| • Name of the Head of the institution | : | Dr. Amandeep Kaur   |
| • Designation                         | : | Principal   |
| • Registered e-mail                   | : | ghgh_sidhwankhurd@yahoo.co.in                                   |
| 2. Institutional status:              |   |   |
| • Teacher Education                   |   |   |
| • Type of Institution                 | : | Women institution   |
| • Location                            | : | Rural   |

|   |   |   |
|---|---|---|
| • Name of the Affiliating University                | : | Punjab University, Chandigarh   |
| • Name of the IQAC Co-ordinator                     | : | Dr. Kiran Duggal  |
| • Phone No.   | : | 01624234941   |
| • IQAC e-mail address                               | : | ghgh_sidhwankhurd@yahoo.co.in   |
| 3. Website address                                  | : | <a href="https://www.sidhwankhurdeducation.com">https://www.sidhwankhurdeducation.com</a> |
| 4. Number of students enrolled during the year = 55 |   |   |

| Year    | Programme name * | Programme Code | Number of seats sanctioned | Number of students enrolled |
|---------|------------------|----------------|----------------------------|-----------------------------|
| 2022-23 | B.Ed. (Sem-I)    | -              | 100                        | 37                          |
| 2022-23 | M.Ed. (Sem-I)    | -              | 50                         | 5                           |
| 2022-23 | PGDGC (Sem-I)    | -              | 40                         | 13                          |

Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

| Programme*    | Year    | Number of seats for reserved category as per GOI or State Government rule |    |     |       | Number of students enrolled against the reserved category |    |     |       | Total number of students enrolled |
|---------------|---------|---|----|-----|-------|---|----|-----|-------|-----------------------------------|
|               |         | SC  | ST | OBC | Total | SC  | ST | OBC | Total |                                   |
| B.Ed. (Sem-I) | 2022-23 | 20  | -  | 8   | 28    | 8   | -  | 1   | 9     | 9                                 |
| M.Ed. (Sem-I) | 2022-23 | 10  | -  | 4   | 14    | -   | -  | 2   | 2     | 2                                 |
| PGDGC (Sem-I) | 2022-23 | 8   | -  | 3   | 11    | 4   | 1  | 2   | 7     | 7                                 |

Number of students enrolled from EWS and Divyangjan categories during the year

| Programme*    | Year    | Number of students enrolled |            |       | Total number of students enrolled |
|---------------|---------|-----------------------------|------------|-------|-----------------------------------|
|               |         | EWS                         | Divyangjan | Total |                                   |
| B.Ed. (Sem-I) | 2022-23 | 15                          | -          | 15    | 15                                |
| B.Ed. (Sem-I) | 2022-23 | -                           | -          | -     | -                                 |
| PGDC (Sem-I)  | 2022-23 | 4                           | -          | -     | 4                                 |

Whether Academic Calendar prepared during the year? Yes

Yes/No...., if yes, whether it is uploaded in the institutional website: Yes

**Details of Programmes/ Activities/ Events/ Extension Conducted:**

| <b>Date</b>              | <b>Particulars</b>   |
|--------------------------|--|
| 29.08.2022 to 31.08.2022 | Workshop for prospective teachers on the theme "E-Content Development : Tools & Techniques"                  |
| 12.07.2022               | Result of Panjab University, B.Ed. Semester-II examination   |
| 25.06.2022 to 27.07.2022 | Panjab University M.Ed. Semester-II & IV and B.Ed. B & IV Sem theory examination.                            |
| 15.07.2022 to 29.07.2022 | Coaching for B.Ed. entrance test through online mode.  |
| 31.07.2022               | B.Ed. entrance test by GNDU, Amritsar  |
| 08.08.2022               | Result of Panjab State B.Ed. Common Entrance test (CET) by GNDU, Amritsar                                    |
| 09.08.2022               | Muharram   |
| 11.07.2022 to 10.08.2022 | Summer vacations as per academic calendar of Panjab University, Chandigarh.                                  |
| 10.08.2022               | Result of B.Ed.-Semester-I examination of session 2021-23 by Panjab University, Chandigarh                   |
| 11.08.2022               | College reopened after summer vacations.   |
| 12.08.2022               | Celebration of Youth Day   |
| 15.08.2022               | Celebration of 75 years of Independence of India, Azadi ka Amrit Mahotsav                                    |
| 19.08.2022               | Janam Ashtami  |
| 26.08.2022 to 27.08.2022 | Demonstration lessons  |
| 30.08.2022               | Celebration of Teej  |
| 17.08.2022 to 31.08.2022 | Pre-practice phase of school Internship Programme for B.Ed. semester-III.                                    |
| 02.09.2022               | Principal Dr. Amandeep Kaur get elected as Added Member, Faculty of Education, Panjab University, Chandigarh |
| 05.09.2022               | Celebration of Teachers Day  |
| 14.09.2022               | Celebration of Hindi Diwas   |
| 13.09.22 to 17.09.2022   | B.Ed admission first counselling by GNDU, Amritsar   |
| 17.09.2022               | Arambh of Shri Sahaj Path for Founder's Day  |
| 20.09.2022               | Result of Panjab University B.Ed. Semester-IV session 2020-22  |

|                          |  |
|--------------------------|--|
| 26.09.2022               | Agrasen Jayanti  |
| 28.09.2022               | Celebration of 115 <sup>th</sup> Birth Anniversary of Shaheed-E-Azam-S. Bhagat Singh   |
| 08.09.22 to 30.09.2022   | Free of cost Personality Development Programme for college student and for community   |
| 01.10.2022               | Essay writing Competition in mark International Non-Violence Day.  |
| 1.10.2022 to 6.10.2022   | Student Induction Programme  |
| 11.10.2022               | Birthday of Shri Guru Ram Das ji   |
| 12.10.2022               | Inauguration of B.Ed. session 2022-23  |
| 14.10.2022               | Talent Hunt and Selection of Office Bearers of Fine Arts Society   |
| 17.10.2022 to 19.10.2022 | visit to schools for supervising internship programme of B.Ed.-Semester-III  |
| 22.10.2022               | Celebration of Founders Day  |
| 24.10.22 to 25.10.2022   | Diwali   |
| 31.10.2022 to 2.11.2022  | Participation in Panjab University Zonal Youth and Heritage Festival at Sant Darbara Singh College of Education for Women, Lopon                   |
| 6.11.2022                | College information was uploaded on AISHE portal.  |
| 8.11.2022                | irthday of Shri Guru Nanak Dev ji  |
| 11.11.2022               | Celebration of Parkash Gurburab of Shri Guru Nanak Dev Ji  |
| 10.11.22 to 12.11.2022   | Participation in Panjab University Inter Zonal Youth and Heritage Festival at Swami presented Maha Vidyalaya, Mukerian                             |
| 12.11.2022               | Welcome party for the newly admitted students in B.Ed. 1 <sup>st</sup> ,M.Ed. 1 <sup>st</sup> year and PGD G&C and Talent Hunt of Dramatic Society |
| 15.11.2022               | Sports Trials for various sports events and for matches competitions (Inter College, University and Inter House) by sports society.                |
| 16.11.2022               | Extension lecture on "Secure Digital Banking" by Ms. Megha Sharma, Location Manager, HDFC Bank, Ludhiana   |
| 16.11.2022               | Workshop on the "Usage of LMS" by Dr. Gurwinder Singh, Asstt. Prof.  |
| 18.11.2022               | Talent Hunt of Literary Society for the selection of Office Bearers of the society.  |
| 19.11.2022               | Extension Lecture on Fundamentals of Action Research by Dr. Jubilee Padmanabham and Viva   |



|                         |   |
|-------------------------|---|
|                         | Examination of Dissertation for Course M.Ed. Semester-IV (Session 2020-22)  |
| 24.11.2022              | Students visit to PVR Silver Ark, Ludhiana for movie show   |
| 26.11.2022              | Donation camp under Community Outreach Programme for slum area residing at Jagraon.   |
| 26.11.2022              | Celebration of constitution day   |
| 28.11.2022              | Martyrdom day of Sri Guru Teg Bahadur Ji  |
| 29.11.2022              | IQAC meeting  |
| 30.11.2022              | Submission of Internal Assessment marks for B.Ed., M.Ed. and PGDGC courses on P.U. Website.                                     |
| 26 to 30.11.2022        | MST of PGDGC Sem-I  |
| 5.12.2022 to 9.12.2022  | Staff members were visited the internship schools of B.Ed.-III sem.   |
| 5.12.22 to 12.12.2022   | MST of M.Ed.-III semester.  |
| 13.12.22 to 14.12.2022  | Discussion lessons of B.Ed.-III semester  |
| 1.12.22 to 15.12.2022   | Pre-internship programme for B. Ed-1 <sup>st</sup> semester students  |
| 21.12.2022              | M.Ed. -III Semester and M.Ed-1 <sup>st</sup> semester P.U. Practical exams at Guru Nanak College of Education, Gopalpur, Dehlon |
| 21.12.2022              | B.Ed.-III semester P.U. final Skill-in-Teaching exams   |
| 22.12.2022              | Extension lecture by "S. Manpreet Singh Grewal, President of Natural Farmers Association" on occasion of Save Mother Earth.     |
| 17.12.22 to 28.12.2022  | Theory exams of B.Ed-1 <sup>st</sup> Semester & M.Ed. Semester-I  |
| 28.12.2022              | Sbedi Shahba of Shri Fatehgarh Sahib  |
| 29.12.2022              | Birthday of Shri Guru Gobind Singh Ji   |
| 16.12.22 to 30.12.2022  | Value added courses on 'Open Educational resources' for B.Ed., M.Ed. and PGDGC  |
| 16.12.22 to 30.12.2022  | Value added courses on 'Self-Management' for B.Ed., M.Ed. and PGDGC   |
| 16.12.22 to 30.12.2022  | Value added courses on 'Career Counselling Skills' for B.Ed., M.Ed. and PGDGC   |
| 16.12.22 to 30.12.2022  | Value added courses on 'ICT Tools for teaching and learning' for B.Ed., M.Ed. and PGDGC.  |
| 30.12.22 to 31.12.2022  | Internal Practical exams of B. Ed-1 <sup>st</sup> semester  |
| 26.12.2022 to 6.01.2023 | Panjab University M.Ed. Semester-III theory examination.  |
| 26.12.2022 to 6.01.2023 | Panjab University PGDGC Semester-I theory examination.  |



|                          |   |
|--------------------------|---|
| 13.01.2023               | Celebration of Lohri  |
| 14.01.2023               | AQAR 2021-22 was uploaded on NAAC portal  |
| 9.01.23 to 21.01.2023    | Winter vacations as per Panjab University Calendar  |
| 22.01.2023               | Result of Panjab University M.Ed. Semester-IV examination   |
| 22.01.2023 to 30.01.2023 | Teacher Induction Programme   |
| 24.01.2023               | Celebration of Parkash Utsav of Shri Guru Gobind Singh Ji   |
| 24.01.23 to 25.01.23     | B.Ed. Semester-I PU External practical examination  |
| 26.01.2023               | Republic day  |
| 25.01.23 to 03.02.2023   | Panjab University M.Ed. Semester-I session 2022-23 theory examination.  |
| 09.02.2023               | 63 <sup>rd</sup> Annual Sports Meet   |
| 09.02.2023               | Hostel Night of Sidhwan Institutions  |
| 18.02.2023               | Maha Shiv Ratri   |
| 23.02.2023               | A National Seminar on the theme - "Paradigm Shift in Learning Content and Experiences for Futuristic Education" |
| 27.01.2023 to 27.02.2023 | Panjab University B.Ed. Semester-I examination (Theory)   |
| 15.02.2023 to 28.02.2023 | Celebration of G-20 Youth Fortnight   |
| 2.03.2023                | Brain storming session for B.Ed. students on the topic "Environment and Sustainability"                         |
| 2 to 3.03.2023           | Participation in Flower Show competition at P.A.U.  |
| 4.03.2023 to 5.03.2023   | Participation in Flower Show competition at Singh Sabha Gurudwara, Sarabha Nagar, Ludhiana.                     |
| 06.03.2023               | In house seminar on TET-structure syllabus, tips and tricks to crack PSTET/CTET                                 |
| 07.03.2023               | Celebration of International women day  |
| 08.03.2023               | Holi  |
| 9.03.2023                | IQAC Meeting  |
| 13.03.2023               | One day workshop on SWOT Analysis   |
| 13.03.2023               | Interactive Session on "Writing Research paper and Seminar paper"   |
| 17.03.2023               | Visit to Pinjore Garden and Chouki Dhani at Chandigarh  |

|                          |  |
|--------------------------|--|
| 17.03.2023               | Workshop for Administrative Staff on Communication Skill   |
| 23.03.2023               | Shahidi Diwas of S. Bhagat Singh ji  |
| 24.03.2023               | Seminar to Commemorate the Martyrdom Day of Shaheed Bhagat Singh, Rajguru and Sukhdev                    |
| 14 to 25.03.2023         | Two value added courses on 'Digital Literacy and Communication Skills' for B.Ed., M.Ed. Sem-IV and PGDGC |
| 26.03.2023               | Donation drive by NSS  |
| 26.03.2023               | Visit to Maharaja Dalip Singh Memorial, Basnian Kotri, Raikot  |
| 26.03.2023               | Workshop on "Online Assessment Tools"  |
| 27.03.2023               | Extension lecture on yoga & Fit life   |
| 27.03.2023               | Extension lecture on Role of positive thinking on personal development and achievement in life           |
| 27.03.2023               | Poster Making Competition  |
| 28.03.2023               | Campus Cleanliness Drive   |
| 29.03.2023               | Workshop on Best out of waste material   |
| 29.03.2023               | Alumni Meet  |
| 30.03.2023               | Extension lecture on Stress Management and Mental Health   |
| 30.03.2023               | Extension lecture on the role of youth in Sustainable Development  |
| 30.03.2023               | Annual Convocation   |
| 25.03.2023 to 31.03.2023 | NSS Camp by NSS Unit.  |
| 31.03.2023               | Slogan Writing competition   |
| 31.03.2023               | Visit to Gurudwara Sahib Pat Shahi shahi , Sidhwan Kalan   |
| 31.03.2023               | Rally on Swachh Bharat Abhiyan and Fit India Campaign  |
| 04.04.2023               | Mahavir Jayanti  |
| 5.04.2023 to 6.04.2023   | Two days' workshop on Capacity building and skill development  |
| 07.04.2023               | Good Friday  |
| 08.04.2023               | Birthday of Sh. Guru Nabha Das Ji  |
| 14.04.2023               | Balaskhi /Ambedkar Jayanti   |

|                          |  |
|--------------------------|--|
| 17.04.2023               | Group photograph of the staff and students for college magazine session 2022-23.                         |
| 22.04.2023               | Panduram Jayanti /ID-UL-FITR   |
| 26.04.2023               | Holiday declared (Demise of S. Parkash Singh Badal, Former CM)   |
| 28.04.2023               | Punjab University zonal Skill-in-Teaching and Teaching-Aid-Preparation Competition                       |
| 1.05.2023                | May Diwas (Labour day)   |
| 2.05.23 to 6.05.2023     | MST of B.Ed. II & IV Sem, M.Ed. II & IV Sem and PGDGC II   |
| 06.05.2023               | Result of P.U. examination of M.Ed.-Semester-I   |
| 08.05.2023               | Visit to Braille Bhawan (Blind School) Jamalpur ,Jdh   |
| 12.05.2023               | M.Ed.-Semester-II and IV final Practical's at GHG Khalsa College of Education, GurusarSadhaz.            |
| 28.04.2023 to 12.05.2023 | Pre-Internship Programme for B.Ed. Semester-2  |
| 15.05.2023               | IQAC Meeting   |
| 23.05.2023               | Martyrdom Day of Shri Guru Arjun Dev Ji  |
| 15.05.23 to 26.05.2023   | Remedial teaching of B.Ed II   |
| 15.05.23 to 29.05.2023   | Punjab University M.Ed. Semester-IV theory examination   |
| 25.05.23 to 29.05.23     | Punjab University PGDGC Semester-II theory examination   |
| 19.05.23 to 30.05.2023   | Punjab University M.Ed. Semester-II theory examination   |
| 30.05.2023               | Submission of Internal Assessment marks for B.Ed., M.Ed. and PGDGC courses on P.U. Website.              |
| 12.05.2023 to 1.06.2023  | Punjab University B.Ed. Semester-IV theory examination   |
| 9.06.2023                | The Online registration of candidates for B.Ed. by GNDU,   |
| 9.06.2023                | B.Ed. semester-II ICT Skill DevelopmentPU Practical Examination  |
| 10.06.2023               | B.Ed. semester-II Work Experience Programme (Interior Decoration and Gardening) PU Practical Examination |
| 12.06.2023               | B.Ed. semester-II Participation in sports & yoga PU Practical Examination                                |
| 29.06.2023               | ID-UL-ZUHA ( Bakrid)   |
| 01.06.2023 to 10.07.2023 | Summer vacations as per University Calendar  |
| 17.06.2023 to 12.07.2023 | Punjab University B.Ed. Semester-II theory examination   |

Linkages with other institutions

| Year    | Name of the partnering institution/ industry /research lab with contact details | Duration<br>From-To (DD/MM/YYYY) |
|---------|---|----------------------------------|
| 2022-23 | GHG INSTITUTE OF LAW SIDHWAN KHURD  | 16.2.2023                        |
| 2022-23 | D.D. JAIN COLLEGE OF EDUCATION FOR WOMEN LUDHIANA                               | 24.2.2023                        |
| 2022-23 | SDS COLLEGE OF EDUCATION FOR WOMEN LOPON  | 7.08.22-15.08.22                 |
| 2022-23 | BABA FARID COLLEGE OF EDUCATION BHATINDA  | 21.11.2022                       |
| 2022-23 | KHALSA COLLEGE SIDHWAN KHURD  | 23.04.23-29.04.23                |
| 2022-23 | GHG KHALSA COLLEGE OF EDUCATION GURUSAR SUDHAR                                  | 8.6.2023                         |
| 2022-23 | MALWA CENTRAL COLLEGE OF EDUCATION FOR WOMEN LUDHIANA                           | 25.11.22-26.11.22                |
| 2022-23 | B.C.M COLLEGE OF EDUCATION LUDHIANA   | 28.2.23                          |
| 2022-23 | PANJAB UNIVERSITY CHANDIGARH  | 23.2.2023                        |
| 2022-23 | CENTRAL UNIVERSITY BHATINDA   | 19.11.2022                       |
| 2022-23 | M.M MODI COLLEGE PATIALA  | 8.5.2023                         |
| 2022-23 | DAV COLLEGE OF EDUCATION HOSHIARPUR   | 16.2.2023,13.05.23-17.05.2023    |

**Student Induction and Teacher Induction Programme**

| A. | Student Induction | Dates                | Activities  |
|----|-------------------|----------------------|---|
|    |                   | 01.10.22 to 06.10.22 | General orientation(CLO and PLO)                          |
|    |                   |                      | Ice breaking session                                      |
|    |                   |                      | Library facilities  |
|    |                   |                      | Introduction and choices about societies                  |
|    |                   |                      | College Tour  |
|    |                   |                      | Entry Level Testing                                       |
|    |                   |                      | Demo About LMS  |
|    |                   |                      | Guidance and Counseling cell and Grievance Redressal cell |
|    |                   |                      | House meetings  |

| B. | Teachers Orientation | Dates                    | Activities  |
|----|----------------------|--------------------------|---|
|    |                      | 22.01.2023 to 30.01.2023 | College vision and Mission and college values                         |
|    |                      |                          | CLO and PLO(Course Learning outcomes and Programme learning Outcomes) |
|    |                      |                          | Maintenance of Attendance Record                                      |
|    |                      |                          | Examination System  |
|    |                      |                          | Introduction about Societies and cells                                |
|    |                      |                          | Staff welfare schemes   |
|    |                      |                          | introduction about LMS(Learning Management System)                    |

Value Added courses completed during the year

| Names of the value added course | Dates                | Number of Students completing the course in the year |
|---------------------------------|----------------------|--|
| Career Counselling Skills       | 16.12.22 to 30.12.22 | 19   |
| Self- Management                | 16.12.22 to 30.12.22 | 19   |
| Open Educational Resources      | 16.12.22 to 30.12.22 | 19   |
| ICT Tools for Teaching-Learning | 16.12.22 to 30.12.22 | 19   |
| Digital Literacy                | 14.03.23 to 25.03.23 | 51   |
| Communication skills            | 14.03.23 to 25.03.23 | 24   |

| Career and Personal Counseling | Nature of activities  | Duration with dates         |
|--------------------------------|---|-----------------------------|
| Career and Personal Counseling | 1. Functional Guidance & Counseling Cell for career and personal counseling                                   | Throughout the session      |
|                                | 2. Guidance regarding competitive exams provided by Placement Cell Incharges                                  | -do-                        |
|                                | 3. Awareness regarding job opportunities and competitive examination provided by Placement Cell               | -do-                        |
|                                | 4. Psychological appraisal of students by Guidance and Counseling Cell  | 01.10.22 to 06.10.22        |
|                                | 5. Special period in time table is arranged for solving students problems regarding their respective subjects | Throughout the session      |
|                                | 6. Seminar on Women's Rights  | 7 <sup>th</sup> March, 2022 |
|                                | 7. Student Induction Programme  | 01.10.22 to 06.10.22        |
|                                | 8. Remedial Teaching  | 15.05.23 to 26.05.23        |



Examination System: Annual/ Semester specify:

| Academic Year | Class         | Examination System                        |
|---------------|---------------|---|
| 2022-23       | B.Ed. Sem I   | Semester Pattern with Offline examination |
|               | B.Ed. Sem III | Semester Pattern with Offline examination |
|               | M.Ed. Sem I   | Semester Pattern with Offline examination |
|               | M.Ed. Sem III | Semester Pattern with Offline examination |
|               | PGDGC Sem I   | Semester Pattern with Offline examination |
|               | B.Ed. Sem II  | Semester Pattern with Offline examination |
|               | B.Ed. Sem IV  | Semester Pattern with Offline examination |
|               | M.Ed. Sem II  | Semester Pattern with Offline examination |
|               | M.Ed. Sem IV  | Semester Pattern with Offline examination |
|               | PGDGC Sem II  | Semester Pattern with Offline examination |

| Date                     | Examination   |
|--------------------------|---|
| 19.11.2022               | The Viva Examination of Dissertation for Course M.Ed. Semester-IV (Session 2020-22)   |
| 26 to 30.11.2022         | MST of PGDGC Sem I  |
| 5.12.22 to 12.12.2022    | MST of M.Ed.-III semester.  |
| 13.12.22 to 14.12.2022   | Discussion lessons of B.Ed.-III semester  |
| 17.12.22 to 28.12.2022   | Theory exams of B.Ed Semester I & M.Ed. Semester I  |
| 21.12.2022               | M.Ed. -III Semester and M.Ed-1 <sup>st</sup> semester P.U. Practical exams at Guru Nanak College of Education, Gopalpur, Dehlon |
| 21.12.2022               | B.Ed.-III semester P.U. final Skill-in-Teaching exams   |
| 30.12.22 to 31.12.2022   | Internal Practical exams of B. Ed-1 <sup>st</sup> semester  |
| 26.12.2022 to 6.01.2023  | Panjab University M.Ed. Semester-III theory examination.  |
| 26.12.2022 to 6.01.2023  | Panjab University PGDGC Semester-I theory examination.  |
| 24.01.23 to 25.01.23     | B.Ed. Semester-I PU External practical examination  |
| 27.01.2023 to 27.02.2023 | Panjab University B.Ed. Semester-I examination (Theory)   |
| 2.05.23 to 6.05.2023     | MST of B.Ed. II & IV Sem, M.Ed. II & IV Sem and PGDGC II  |
| 06.05.2023               | Result of P.U. examination of M.Ed.-Semester-I  |
| 12.05.2023               | M.Ed.-Semester-II and IV final Practical's at GHG Khalsa College of Education, Gurusar Sadhar.                                  |
| 15.05.23 to 29.05.2023   | Panjab University M.Ed. Semester-IV theory examination  |
| 25.05.23 to 29.05.23     | Panjab University PGDGC Semester-II theory examination  |
| 19.05.23 to 30.05.2023   | Panjab University M.Ed. Semester-II theory examination  |
| 12.05.2023 to 1.06.2023  | Panjab University B.Ed. Semester-IV theory examination  |
| 9.06.2023                | B.Ed. semester-II ICT Skill Development PU Practical Examination  |
| 10.06.2023               | B.Ed. semester-II Work Experience Programme (Interior Decoration and Gardening) PU Practical Examination                        |
| 12.06.2023               | B.Ed. semester-II Participation in sports & yoga PU Practical Examination   |
| 17.06.2023 to 12.07.2023 | Panjab University B.Ed. Semester-II theory examination  |

Total number of students who passed the university examination during the year

| Year    | Programme* Code | Programme* Name | Number of students appeared in the final year examination | Number of students passed in final year examination |
|---------|-----------------|-----------------|---|---|
| 2022-23 |                 | B.Ed.-II Yr     | 37  | 37  |
| 2022-23 |                 | M.Ed.-II Yr     | 4   | 4   |
| 2022-23 |                 | PODGC           | 13  | Result Awaited                                      |

Details of Seminars/ Conferences/Workshops/Extension Lectures/FDP organized by institution

| Date       | Events  |
|------------|---|
| 16.11.2022 | Extension lecture on "Secure Digital Banking" by Ms. Megha Sharma, Location Manager, HDFC Bank, Ludhiana                    |
| 19.11.2022 | Fundamentals of Action Research by Dr. Jubilee Padmanabham  |
| 22.12.2022 | Extension lecture by "S. Manpreet Singh Grewal, President of Natural Farmers Association" on occasion of Save Mother Earth. |
| 23.02.2023 | A National Seminar on the theme - "Paradigm Shift in Learning Content and Experiences for Futuristic Education"             |
| 06.03.2023 | In house seminar on TET-structure syllabus, tips and tricks to crack PSTET/CTET   |
| 13.03.2023 | Interactive Session on "Writing Research paper and Seminar paper"   |
| 17.03.2023 | Workshop for Administrative Staff on Communication Skill  |

Total number of teachers undergoing online/face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / BRDC, Short Term Course and any other similar programmes during the year:

| Year    | Name of Teacher      | Title of FDP/short term course  | Date From To                                 | Host Institution   | Kind of Programme |
|---------|----------------------|---|--|--|-------------------|
| 2022-23 | Mrs. Paskginder Kaur | National Level FDP on NAAC Accreditation for Teacher Education Institutes | 01 <sup>st</sup> -08 <sup>th</sup> July 2022 | Azad College of Education, Satara, Maharashtra in association with Council for Teacher Education Foundation, Delhi-NCR Chapter                       | Online            |
| 2022-23 | Dr. Manjeet Kaur     | National Level FDP on NAAC Accreditation for Teacher Education Institutes | 01 <sup>st</sup> -08 <sup>th</sup> July 2022 | Azad College of Education, Satara, Maharashtra in association with Council for Teacher Education Foundation, Delhi-NCR Chapter                       | Online            |
| 2022-23 | Dr. Stally           | Research Methodology in operation   | 13.05.2023 to 17.05.2023                     | DAV College of Education, Abohar   | Online            |
| 2022-23 | Dr. Gurwinder Singh  | National Level FDP on NAAC Accreditation for Teacher Education Institutes | 01 <sup>st</sup> -08 <sup>th</sup> July 2022 | Azad College of Education, Satara, Maharashtra in association with Council for Teacher Education Foundation, Delhi-NCR Chapter                       | Online            |
| 2022-23 | Dr. Gurwinder Singh  | New Reforms in Higher Education with Reference to NEP 2020                | 24 <sup>th</sup> July 2022 to 02 August 2022 | K.R.Mangalam University, Gurgaon in collaboration with Council for Teacher Education Foundation (CTEF), Delhi-NCR Chapter                            | Online            |
| 2022-23 | Dr. Gurwinder Singh  | New Education Policy -2020  | 24 <sup>th</sup> -29 <sup>th</sup> Sept 2022 | Raz Bahari Bose Subharati University, Deharadun in association with Council for Teacher Education Foundation, Delhi-NCR & Uttarakhand Chapter, India | Online            |

|         |                     |  |  |   |        |
|---------|---------------------|--|--|---|--------|
| 2022-23 | Dr. Gurwinder Singh | Intellectual Property Rights   | 21 <sup>st</sup> March 2023                  | KBT college of Education, Gurji Gram in association with Council for Teachers Professional Development (CTPD) | Online |
| 2022-23 | Dr. Gurwinder Singh | Research Methodology in Operation  | 15 <sup>th</sup> - 17 <sup>th</sup> May 2023 | Research Development Cell, D.A.V. College of Education, Ahluar, Punjab  | Online |
| 2022-23 | Dr. Jagminder Kaur  | Teacher Education, Learning Outcomes and Educational Reform- Pedagogy, Assessment and Quality Assurance                      | 11/01/2023 - 24/01/2023                      | UGC Human Resource Development Centre   | Online |
| 2022-23 | Dr. Jagminder Kaur  | Research Methodology in Operation  | 13/01/2023-15/01/2023                        | DAV College of Education, Ahluar  | Online |
| 2022-23 | Dr. Jagpreet Kaur   | Refresher Course on "Teacher Education Learning Outcomes and Educational Reform- Pedagogy, Assessment and Quality Assurance" | 11th - 24th Jan, 2023                        | UGC-HRDC, Jans Millia Istama, New Delhi   | Online |
| 2022-23 | Dr. Ajay Kumar      | Research Methodology in Operation  | 4.06.2023 to 13.05.2023                      | Udaan Educational Service, Ghazabad UP  | Online |
| 2022-23 | Dr. Geeta Kaur      | Technological Advancements in Education, Management and law  | 11.07.2022 to 17.07.2022                     | Guru Nanak Dev University, Amritsar   | Online |
| 2022-23 | Dr. Geeta Kaur      | Implementation of NEP-2020 for university & college teachers   | 9.09.2022 to 17.09.2022                      | IGNOU, New Delhi  | Online |

Teachers undergoing online/face to face Webinar, Seminar, Conference, Workshop and any other similar programmes during the year

Dr. Kiran Duggal, Associate Professor

| Date          | Organized by                                    | Title  | Nature of Activity | Attended/ Presented | Title of the Paper                    |
|---------------|---|--|--------------------|---------------------|---------------------------------------|
| 1-8.7.2022    | Azad College of Education, Satara, Maharashtra  | NAAC accreditation for teacher education institute           | FDP                | attended            |                                       |
| 12.7.2022     | GHG Institute of Law, Sidhwan Khurd             | a serious ethical issues in education                        | FDP                | attended            |                                       |
| 25-26.11.2022 | Malwa Central College of Education, Ludhiana    | Journey Towards Positive Youth Development                   | National seminar   | Paper presented     | youth an engine for creative thinking |
| 24.2.2023     | D.D Jain College of Education, Ludhiana         | The role of institutions in drug abuse prevention            | National seminar   | Paper presented     | Drug safety in higher education       |
| 4.2.2023      | GHG Khalsa College of Education, Gurusar Sudhar | NEP 2020 ; Towards a multidisciplinary approach to education | National seminar   | Paper presentation  | Multidisciplinary focus of NEP 2020   |

|           |  |   |                            |                    |   |
|-----------|--|---|----------------------------|--------------------|---|
| 16.2.2023 | GHC Institute of Law, Sidhwan Khurd                          | Diverse dimension of women empowerment in the present scenario; issues and challenges         | National seminar           | Paper presentation | Women empowerment   |
| 23.2.2023 | GHC Harprekash College of Education for Women, Sidhwan Khurd | paradigm shift in learning content and experiences for futuristic education                   | National seminar           | Paper presentation |   |
| 25.3.2023 | Institute of Professional Excellence and Management          | Education generation next ; Revamping higher education system - vision, insight & implication | International E-Conference | Paper presentation | Institutional preparedness for the integration of stem/steem learning in Punjab |



| Date   | Nature of Course attended | Topic  | Place   | Attended/ Presentation |
|--|---------------------------|--|---|------------------------|
| 1 <sup>st</sup> July 2022-<br>8 <sup>th</sup> July, 2022 | National Level<br>FDP     | NAAC Accreditation for<br>Teacher Education<br>Institutes                      | Azad College<br>of Education,<br>Satara,<br>Maharashtra in<br>association<br>with CTEF<br>Delhi-NCR | Attended               |
| 25-26th Nov,<br>2022                                     | National<br>Seminar       | Holistic development of<br>youth through inclusive<br>library services         | Malwa Central<br>College of<br>Education for<br>Women,<br>Ludhiana                                  | Presentation           |
| 4th Feb, 2023  | National<br>Seminar       | Holistic approach in NEP<br>2020: Role of inclusive<br>libraries               | GHG Khalsa<br>College of<br>Education,<br>Gumisar<br>Sadhar   | Presentation           |
| 15th Feb, 2023   | National<br>Seminar       | Reforming the society<br>through Gender<br>sensitization: Role of<br>libraries | KCW,<br>Sidhwan<br>Khurd  | Presentation           |
| 16th Feb, 2023   | National<br>Seminar       | Empowering women<br>through libraries in digital<br>era                        | GHG Institute<br>of Law,<br>Sidhwan<br>Khurd  | Presentation           |

|                            |  |  |   |          |
|----------------------------|--|--|---|----------|
| 19 <sup>th</sup> June 2023 | Workshop-cum-Hands on Training Session | Quillbot: An academic writing platform | Guru Gobind Singh College for Women, Sec-26, Chandigarh | Attended |
|----------------------------|--|--|---|----------|

**Dr. Manjeet Kaur, Associate Professor**

| Date  | Nature of Course attended | Topic   | Place   | Attended/ Presentation/ Publication  |
|---|---------------------------|---|---|--|
| 1 <sup>st</sup> July-8 <sup>th</sup> July, 2022 | National Level FDP        | NAAC Accreditation for Teacher Education Institute          | Rayatshikharwansha's Azad College of Education, Satara, Maharashtra in association with council for teacher Education in Foundation Delhi-NCR | Attended   |
| 25-26 Nov, 2022                                 | National Seminar          | Journey Towards Positive Youth Development.                 | Indian Council of Social Science Research at Malwa Central College of Education for Women, Civil Lines, Ludhiana                              | Attendant and Presented paper on Understanding Youth and their role in Development     |
| 4 Feb, 2023                                     | National Seminar          | NEP-2020: Towards a Multidisciplinary Approach in Education | GHG Khalsa College of Education, Gurasar Sadhar, Ludhiana   | Attendant and Presented paper on Choice Based Credit System (CBCS): A better choice in |

|               |                  |  |  |  |
|---------------|------------------|--|--|--|
|               |                  |  |  | Education System   |
| 15 Feb., 2023 | National Seminar | Emerging Trends in Gender Sensitization  | Khalsa College for Women, Sidhwan Khurd, Ludhiana                                  | Attendant and Presented paper on Representation of Gender Myths and Legends                        |
| 16 Feb., 2023 | National Seminar | Diverse Dimensions of Women Empowerment in the present scenario: Issues and Challenges | GHG Institute of Law, Sidhwan Khurd, Ludhiana                                      | Attendant and Presented paper on Women Empowerment: Equality of Women in Sikh Ideology with Gender |
| 17 Feb., 2023 | Webinar          | A Way ahead for Implementing NEP in HEIs   | Punjabi University, Patiala, Centre for E-Learning and Teaching Excellence (CELTE) | Attended   |
| 23 Feb, 2023  | National Seminar | Paradigm Shift in Learning Content and Experiences for Futuristic Education            | GHG Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana             | Attended and Presented paper on Futuristic Education in Light of Sustainable Development Goals     |

|               |                  |  |  |  |
|---------------|------------------|--|--|--|
| 24 Feb., 2023 | National Seminar | The Role of Institution in Drug Abuse Prevention | DD Jain College of Education, Ludhiana | Attended and Presented paper on Drug Safety approaches |
|---------------|------------------|--|--|--|

Dr. Sarvjeet Kaur, Associate Professor

| Date            | Place  | Event  | Title of Presentation   |
|-----------------|--|--|---|
| 31/10-2/11/2022 | Sant Darbara Singh College of Education, Lopon | Member scoring committee for Trophy of 63rd PU Youth and Heritage Festival.      | Member scoring committee  |
| 05/11/2022      | GHG Khalsa Colleges, Gurusar Sadhar, Ludhiana  | National Seminar on National Education Policy 2020: Reforms in Higher Education. | Paper Presentation on the theme Role of Multidisciplinary approach in Quality Higher Education System in National Seminar |
| 04/02/2023      | GHG Khalsa Colleges, Gurusar Sadhar, Ludhiana. | National Seminar on NEP 2020: Towards a Multidisciplinary Approach to Education. | Paper Presentation on the theme Multidisciplinary Focus on NEP 2020   |
| 10/02/2023      | Sant Darbara Singh College of Education, Lopon | CDC sponsored National Seminar on Diversity Equity, Accessibility and Inclusion. | Participated  |

|                  |  |  |   |
|------------------|--|--|---|
| 16/02/2023       | GHG Institute of Law, Sidhwan Khurd, Ludhiana  | National Seminar on Diverse Dimensions of Women Empowerment in the Present Scenario: Issues and Challenges   | Paper Presentation on the theme Politics and Women Empowerment            |
| 24/02/2023       | Lala Lajpat Rai Memorial (PG) College of Education, Dhudike (Moga)                         | National Seminar on Cultivating Equitable and Inclusive Education System with Special Reference to National Education Policy 2020.                                     | Paper Presentation on the theme Equality in Classroom and Role of Teacher |
| 11/04/2023       | Youth Welfare Department, Panjab University Chandigarh.                                    | Received Award of Appreciation for being Member Editorial Board of Magazine Jawan Tarang of session 2022-23 by Youth Welfare Department, Panjab University Chandigarh. |   |
| 03/06-09/06/2023 | Youth Leadership and Training Camp organized by Youth Welfare Department, P. U. Chandigarh | Performed the duty of Admin. Officer in Youth Leadership and Training Camp organized by Youth Welfare Department, P. U. Chandigarh                                     |   |

| Date         | Nature of Course attended | Topic  | Place   | Attended/ Presentation/ Publication   |
|--------------|---------------------------|--|---|---|
| 25 Jun 2022  | National Symposium        | "National Education policy-2020: Teacher Education opportunities and Challenges"       | G.H.G. Haryankash College for Women, Sidhwan Khurd              | Participation   |
| 4 Feb, 2023  | National Seminar          | "National Education policy-2020: Towards a Multidisciplinary approach to Education"    | G.H.G.Khalisa College of Education, Gurnar-Safhar               | Presentation<br>"National Education policy- 2020: Towards a Multidisciplinary approach" |
| 16 Feb, 2023 | National Seminar          | Diverse Dimensions of Women empowerment in the Present Scenario: Issues and Challenges | G.H.G. Institute of Law for Women, Sidhwan Khurd                | Presentation<br>Diverse Dimensions of Women empowerment                                 |
| 23 Feb, 2023 | National Seminar          | Paradigm Shift in Learning Content and Experiences for Futuristic Education            | G.H.G. Haryankash College of Education for Women, Sidhwan Khurd | Member-Organizing Committee   |
| 24-25 Feb,   | International             | Professional   | Partap  | Presentation  |

|                 |                            |  |                                   |   |
|-----------------|----------------------------|--|-----------------------------------|---|
| 2023            | <b>Conference</b>          | learning in Multidimensional and multicultural Educational Context | IPDA(UK) International conference | Topic: Multiculturalism in the context of Shri Guru Granth sahib Ji |
| 13-17 May, 2023 | Five days Virtual Workshop | Research Methodology in Operation                                  | DAV College of Education, Abohar  | Participation   |

### **Award/ Invited Speaker**

|                    |   |
|--------------------|---|
| Feb11-12,2023      | <b>Received "CERTIFICATE OF APPRECIATION" for Charing technical sessions in 11<sup>th</sup> GERA international Conference in collaboration with School of Education, K.R.Manglam Uni,Gurugram on the theme "Holistic Education and World Peace"</b> |
| April 21-29, 2023  | Represented as Resource Person in Seven days Faculty Development Programme on the theme "INNOVATIVE TEACHING METHODS AND ICT TOOLS" held at Khalsa College for Women, Sidhwan Khurd.  |
| <b>PUBLICATION</b> |   |

| <b>S.No</b> | <b>Year &amp; volume</b> | <b>BOOK/ Refereed Journal/ Non-Refereed Journal</b> | <b>Topic</b> | <b>Detail of Publication, Title of the book, Name of Publisher, ISBN</b> |
|-------------|--------------------------|---|--------------|--|
|-------------|--------------------------|---|--------------|--|



|   |           |             |  |   |
|---|-----------|-------------|--|---|
| 1 | May, 2023 | Edited Book | Vedic Education System and Present Era | Teacher Education in India,<br>EZ Education<br>ISBN-978-93-91654-12-2 |
|---|-----------|-------------|--|---|

Dr. Gurwinder Singh, Assistant Professor

| Date  | Place  | Event  | Presentation/<br>Participation/<br>Resource Person |
|---|--|--|--|
| 01 <sup>st</sup> -07 <sup>th</sup> July 2022  | Azad College of Education, Satara, Maharashtra in association with Council for Teacher Education Foundation, Delhi-NCR Chapter                     | 'National Level FDP on NAAC Accreditation for Teacher Education Institutes'  | Participation                                      |
| 09 <sup>th</sup> July 2022                    | Hemwati Nandan Bahuguna Govt. Post Graduate College Naini, Prayagraj (U.P)   | One day workshop on "NAAC AND SSR: The Format, Structure and Process" organized by   | Participation                                      |
| 16 <sup>th</sup> July 2022                    | Centre for E-Learning and Teaching Excellence (CELTE), Punjabi University Patiala  | 'Emerging Educational Technologies for Multilingual Societies in Leader'S' peak Lecture Series organized through Online Mode | Participation                                      |
| 24 <sup>th</sup> July 2022 to 02 August 2022  | K.R.Mangalam University ,Gurgaon in collaboration with Council for Teacher Education Foundation (CTEF) ,Delhi-NCR Chapter.                         | One Week Online Faculty Development Programme on the theme ' New Reforms in Higher Education with Reference to NEP 2020'     | Participation                                      |
| 09 <sup>th</sup> August 2022                  | GHG :Khalsa College of Education,Gurusar Sadhar, Ludhiana  | Workshop on ' Skill Enhancement Programme and Pre-Practice: Preparing ICT based and Diary Based Lesson"                      | Resource Person                                    |
| 24 <sup>th</sup> -29 <sup>th</sup> Sept.2022  | Ras Bihari Bose Suharati University ,Deharadun in association with Council for Teacher Education Foundation, Delhi-NCR & Uttarakhand Chapter,India | One week online Faculty Development Program (FDP) on the theme ' New Education Policy -2020'                                 | Participation                                      |
| 25 <sup>th</sup> -26 <sup>th</sup> Nov., 2022 | Malwa Central College of Education for Women,Ludhiana  | 'Initiatives,Schemes and programs for youth development in India' in ICSSR sponsored National Seminar                        | Presentation                                       |

|   |   |   |                 |
|---|---|---|-----------------|
| 28 <sup>th</sup> November 2022                | GHG Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana  | Organized one day webinar on 'Matukita de Wari Gura Teg Bahadur Ji'   | Organizer       |
| 24 <sup>th</sup> December 2022                | GHG Khalsa College of Education, Gura Sar Sadhar  | 'Bhasha Sangam: Celebrating Linguistic Diversity of India' in NSS Camp  | Resource Person |
| 20 <sup>th</sup> January 2023                 | Internal Quality Assurance Cell of Hindu Kanya College, Kapurthala  | National Webinar on the theme 'Institutional Preparedness for National Education Policy - 2020'               | Participation   |
| 04 <sup>th</sup> Feb., 2023                   | GHG Khalsa College of Education ,Gurua Sar Sadhar   | 'Transforming Higher Education Institutions into Multidisciplinary Institutions in National Seminar           | Presentation    |
| 16 <sup>th</sup> Feb., 2023                   | GHG Institute of Law, Sidhwan Khurd, Ludhiana   | 'Women Empowerment: Equality of Women in Sikh ideology and Practice'  | Presentation    |
| 21 <sup>st</sup> Feb., 2023                   | APNA Punjab Foundation, S.A.S Nagar, Punjab   | 'Mother Tongue and Education in International Conference  | Presentation    |
| 23 <sup>rd</sup> Feb., 2023                   | GHG Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana  | 'Digital Pedagogy for Sustainable Learning' in CDC, Panjab University sponsored seminar                       | Presentation    |
| 24 <sup>th</sup> Feb., 2023                   | DD Jain College of Education, Ludhiana  | 'Drug Safety Approaches in Higher Education' in National Seminar  | Presentation    |
| 18 <sup>th</sup> March 2023                   | GHG Institute of Law, Sidhwan Khurd, Ludhiana   | Academic Bank Credits: Enabling Students Mobility across Higher Educational Institutions 'in National Seminar | Presentation    |
| 21 <sup>st</sup> March 2023                   | KJIT college of Education ,Gura Gram in association with Council for Teachers Professional Development (CTPD) | FDP on the topic ' Intellectual Property Rights'  | Participation   |
| 21 <sup>st</sup> -22 <sup>nd</sup> April 2023 | GHG Khalsa College of Education ,Gurua Sar Sadhar, Ludhiana   | 'Role of Language in Higher Education' in National Seminar  | Presentation    |

|   |  |  |                         |
|---|--|--|-------------------------|
| 13 <sup>th</sup> -17 <sup>th</sup> May 2023 | Research Development Cell, D.A.V. College of Education ,Abbot,Punjab   | Five Days Virtual workshop on ' Research Methodology in Operation ' organized by   | Participation           |
| 25 <sup>th</sup> May 2023                   | GMT International Public Senior Secondary School,Kakowal Road,Ludhiana | Sahodaya Schools Punjabi Declamation Competitions  | Performed Judgment duty |
| 08 <sup>th</sup> June 2023                  | GHG Khalsa College of Education,Gurusar Sadhar, Ludhiana.              | extension lecture on the topic ' Ethics for Teachers' during Finishing School Programme (07 <sup>th</sup> -17 <sup>th</sup> June 2023) | Resource Person         |

Dr. Jagminder Kaur, Assistant Professor

| DATE       | PLACE   | EVENT  | TITLE OF PRESENTATION                                 |
|------------|---|--|---|
| 05/11/2022 | GHG Khalsa Colleges Gurusarsadhar, Ludhiana             | National Seminar on 'National Education Policy 2020: reforms in higher education   | ISSUES AND APPROACHES OF NEP-2020                     |
| 23/01/2023 | Jamia Milia Islamia                                     | Online Refresher Course on Teacher education: learning outcomes and educational reform- pedagogy, assessment and quality assurance | PRIVATIZATION OF HIGHER EDUCATION IN INDIA            |
| 04/02/2023 | GHG-Khalsa College of Education Gurusarsadhar, Ludhiana | National Seminar on 'NEP 2020: towards a multidisciplinary approach to education.  | ACADEMIC BANK OF CREDIT: PANACEA FOR HIGHER EDUCATION |
| 16/02/2023 | GHG Institute of Law for Women, Sidhwan Khurd, Ludhiana | National Seminar on 'Diverse dimensions of women empowerment in present scenario: issues and challenges'                           | WOMEN EMPOWERMENT: POLICIES/SCHEMES/PROGRAMMES        |
| 24/02/2023 | D.D Jain College of Education, Ludhiana                 | National Level Seminar on 'Role of institutions in drug abuse prevention'  | DRUG ABUSE AND CRIME AGAINST WOMEN                    |

|          |  |  |   |
|----------|--|--|---|
| 18/03/23 | GHG Institute of Law for Women, Sidhwan Khurd, Ludhiana                  | National Seminar on "Revisiting and rethinking the naac accreditation framework in the light of nep-2020: issues and challenges" | OUTCOME BASED EDUCATION   |
| 2022     | G.H.G.Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana | Edited a book<br>Life skills oriented education<br>Isbn: 978-93-90863-85-3   | -----   |
| 2022     | G.H.G.Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana | Life skills oriented education<br>Isbn: 978-93-90863-85-3  | Published a Paper<br>On the theme<br>SOCIAL MEDIA DI DHUKVIN VARTON |

Dr. Jaspreet Kaur, Assistant Professor

| DATE                | PLACE  | EVENT                     | TITLE OF PRESENTATION  | Nature of Participated | Topic                                       |
|---------------------|--|---------------------------|--|------------------------|---|
| 11.01.23-24.01.2023 | UGC-HRDC, Jamia Millia Islamia, New Delhi                              | Online Refreshment Course | Teacher Education : Learning Outcomes and Educational Reform- Pedagogy, Assessment and Quality Assurance | Attended               | -   |
| 23.02.2023          | GHG Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana | National Seminar          | Paradigm Shift in Learning Content & Experiences for Futuristic Education                                | Presented Paper        | Innovative Pedagogies for Skill Development |

| Date   | Nature of Course Attended | Topic   | Place  | Participated/ Attended/ Presentation/ Resource Person |
|--|---------------------------|---|--|---|
| 04 <sup>th</sup> Feb., 2023                        | National Seminar          | 'Transforming Higher Education Institutions into Multidisciplinary Institutions           | GHG Khalsa College of Education, Gurusar Sadhar                        | Presentation  |
| 11 <sup>th</sup> Feb., 2023                        | National Seminar          | 'Challenges to Access and Equity in Higher Education                                      | SDS College of Education for Women, Lopon, Moga.                       | Presentation  |
| 16 <sup>th</sup> Feb., 2023                        | National Seminar          | 'New Education Policy 2020 vis-à-vis Women Empowerment'                                   | GHG Institute of Law, Sidhwan Khurd, Ludhiana                          | Presentation  |
| 23 <sup>rd</sup> Feb., 2023                        | National Seminar          | 'Digital Pedagogy for Sustainable Learning'   | GHG Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana | Presentation  |
| 24 <sup>th</sup> Feb., 2023                        | National Seminar          | 'Drug Safety Approaches in Higher Education'  | DD Jain College of Education, Ludhiana                                 | Presentation  |
| 18 <sup>th</sup> March 2023                        | National Seminar          | Academic Bank Credits: Enabling Students Mobility across Higher Educational Institutions' | GHG Institute of Law, Sidhwan Khurd, Ludhiana                          | Presentation  |
| 4 <sup>th</sup> June to 13 <sup>th</sup> June 2023 | National Workshop         | National Workshop on Research Methodology (online mode)                                   | Udaan Educational Services, Ghaziabad, Uttar Pradesh.                  | Participated  |

| Date                 | Name of Course Attended                | Topic  | Place  | Attended/ Presentation / Publication   |
|----------------------|--|--|--|--|
| July 11-17, 2022     | One Week Faculty Development Programme | Technological Advancemans in Education, Management and Law                             | School of Education, Guru Nanak Dev University, Amritsar                   | Attended the FDP   |
| November 25-26, 2022 | National Seminar                       | Journey towards Positive Youth Development   | Malwa Central College of Education for Women, Ludhiana                     | Presented paper titled "Youth and their role in Development"                       |
| February 4, 2023     | National Seminar                       | NEP 2020: Towards a Multidisciplinary Approach to Education                            | GHG Khalsa College of Education, Gurusar Sadhar, Ludhiana                  | Presented paper titled "Multidisciplinary Teaching- A Approach to Active Learning" |
| February 16, 2023    | National Seminar                       | Diverse Dimensions of Women Empowerment in the present scenario: Issues and Challenges | GHG Institute of Law, Sidhwan Khurd, Ludhiana                              | Presented paper titled " Politics and Women Empowerment"                           |
| February 23, 2023    | National Seminar                       | Paradigm shift in learning content & experiences for futuristic education              | G.H.G. Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana. | Presented Paper titled "UGC's move for foreign Universities Campuses in India      |



| DATE       | Nature of Course Attended  | Topic   | PLACE  | Attended/Presentation / Publication |
|------------|--|---|--|-------------------------------------|
| 2022       | National Seminar on Paradigm shift in Learning content and Experience for Futuristic education.          | -----   | G.H.G.Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana | Attended                            |
| 11/02/2023 | National Seminar on Diversity, Equity, Accessibility and Inclusion                                       | Provision and Access to children with special needs | Sant Darbara Singh college of Education for women, Lopon                 | Presentation                        |
| 16/02/2023 | National Seminar on 'DIVERSE DIMENTIONS OF WOMEN EMPOWERMENT IN PRESENT SCENARIO: ISSUES AND CHALLENGES' | WOMEN EMPOWERMENT: POLICIES/SCEMES/PROGRAMMES       | GHG Institute of Law for Women, Sidhwan Khurd, Ludhiana                  | Presentation                        |
| 24/02/2023 | National Level Seminar on 'THE ROLE OF INSTITUTIONS IN DRUG ABUSE PREVENTION'                            | DRUG ABUSE AND CRIME AGAINST WOMEN                  | D D Jain College of Education, Ludhiana                                  | Presentation                        |
| 18/03/2023 | National Seminar on REVISITING AND RETHINKING THE NAAC ACCREDITATION                                     | -----   | GHG Institute of Law for Women, Sidhwan Khurd, Ludhiana                  | Attended                            |

|  |  |  |  |  |
|--|--|--|--|--|
|  | FRAMEWORK IN THE<br>LIGHT OF NEP-2020-<br>ISSUES AND<br>CHALLENGES |  |  |  |
|--|--|--|--|--|

**Curricular Aspects:**

a) Does the Institution offer program with sufficient no. of electives options?



|           | Name of the programme* | Pedagogy Courses offered                            |  | Work Experience     |  |
|-----------|------------------------|---|--|---------------------|--|
|           |                        |   |  |                     |  |
| 2022-2023 | B.Ed Sem II            | Pedagogy of Commerce                                |  | Gardening           |  |
|           |                        | Pedagogy of Computer Science                        |  | Interior Decoration |  |
|           |                        | Pedagogy of Economics                               |  |                     |  |
|           |                        | Pedagogy of English                                 |  |                     |  |
|           |                        | Pedagogy of Science                                 |  |                     |  |
|           |                        | Pedagogy of Social Studies                          |  |                     |  |
|           |                        | Pedagogy of Hindi                                   |  |                     |  |
|           |                        | Pedagogy of Mathematics                             |  |                     |  |
|           |                        | Pedagogy of Punjabi                                 |  |                     |  |
|           | B.Ed Sem IV            | <b>Elective Options: (Any two of the following)</b> |  |                     |  |
|           |                        | School Library and Information Services             |  |                     |  |
|           |                        | E-Education Resource development                    |  |                     |  |
|           | M.Ed Sem II            | Pedagogy of Social science                          |  |                     |  |
|           |                        | Pedagogy of Languages                               |  |                     |  |
|           | M.Ed Sem IV            | <b>Elective options</b>                             |  |                     |  |
|           |                        | Life Long Learning                                  |  |                     |  |
|           |                        | Education for Differently Able-IV                   |  |                     |  |
|           |                        | Curriculum studies-IV                               |  |                     |  |

While framing curriculum is feed-back taken from stakeholder's viz. Students, Alumni, Parents, Employers considered? YES.

- b) Number of teachers preparing & following Academic Teaching plan

| Academic Year | No. of Teacher |
|---------------|----------------|
| 2022-23       | 17             |

- c) Do you offer Remedial courses? If yes, Give

details. Yes

Residual teaching from 15<sup>th</sup> May to 26<sup>th</sup> May, 2023

## 2. Teacher Performance:

Whether the performance of the teacher assessed by the students? If yes, are the feedback reports analysed and suggestions communicated to teachers?

Yes.

Feedback reports are analysed and suggestions are communicated to teachers in every semester.

a) Whether suggestion boxes are kept in the institution to get suggestions from students? Yes, Suggestion Box is kept at college level.

b) Do teachers submit Self-Appraisal Reports? Are these reports appraised by the Principal with comments?

Yes. Self-Appraisal reports submitted by the teachers and appraisals of every teacher is carried out Principal in accordance with analysis of results, students feedback and review of academic record files.

## 3. Teaching-Learning and Evaluation:

c) Is the faculty imparting innovations in teaching methodology? (Group discussions / Problem solving /models / demos /Home Assignments / Seminar / Debate / Quiz)

Yes. All the faculties are using different teaching methodology like Group discussions / Problem solving /models / demos / Home Assignments / Seminar / Debate / during lecture and practical session.

d) Use of ICT methods to support lectures: Google Apps, Email, PPT, LCD Projectors, Audio-video systems etc. are used by all faculty members.


Number of Computers in the Institution for academic purposes : 66


No. of IQAC meetings held during the year : 03

contributions made by IQAC during the current year (maximum five bullets)

- IQAC organized CDC sponsored national seminar on the theme "Paradigm shift in learning content and experiences for futuristic education" on 23-2-2023.
- For Skill Development various workshops and courses were organized for students such as e-content development workshop, value added courses, personality development course, capacity building and skill development workshop, one month community course , extension lectures on stress management, positive thinking, and yoga for fit life.
- Participation in Eco friendly activities was assured through tree plantation drive in surrounding villages, green audit, seminar on "Save Mother Earth", participation in flower show at PAU, Ludhiana.
- College bagged second runners up trophy in Panjab University Zonal Youth and Heritage held at Sant Darbara Singh College of Education for Women, Lopon from 31-10-2022 to 2-11-2022.
- Celebration of religious and cultural days, National and international days and festivals for the connecting the students with Indian Knowledge System, traditions and values.


Report Prepared by

  
Dr. Kiran Duggal  
(IQAC Coordinator)

  
Dr. Geeta Kundi

Principal

Dr. Amandeep Kaur

  
Dr. Amandeep Kaur  
Principal  
G.N.S. Harpal Singh College of Edu. for Women  
Safediyala



**G.H.G. HARPARKASH COLLEGE OF EDUCATION FOR WOMEN  
Sidhwan Khurd (Ludhiana)**



**ADMINISTRATIVE AUDIT REPORT: 2022-2023**

**ADMINISTRATIVE AUDIT**

|    |                                       |   |   |
|----|---------------------------------------|---|---|
| 1. | Name of the Institution               | : | G.H.G. HARPARKASH COLLEGE OF EDUCATION<br>FOR WOMEN, SIDHWAN KHURD                        |
|    | • Name of the Head of the institution | : | Dr. Amandeep Kaur   |
|    | • Designation                         | : | Principal   |
|    | • Registered e-mail                   | : | ghgh_sidhwankhurd@yahoo.co.in   |
| 2. | Institutional status:                 |   |   |
|    | • Teacher Education                   |   |   |
|    | • Type of Institution                 | : | Women institution   |
|    | • Location                            | : | Rural   |
|    | • Name of the Affiliating University  | : | Panjab University, Chandigarh   |
|    | • Name of the IQAC Co-ordinator       | : | Dr. Kiran Duggal  |
|    | • Phone No.                           | : | 01624234941   |
|    | • IQAC e-mail address                 | : | ghgh_sidhwankhurd@yahoo.co.in   |
| 3. | Website address                       | : | <a href="https://www.sidhwankhurdeducation.com">https://www.sidhwankhurdeducation.com</a> |

## ADMINISTRATIVE AUDIT

### Assessment based on Institutional Information

| Category                                       | Description   | Available |
|--|---|-----------|
| Approvals<br>And<br>Accreditation<br>documents | <ul style="list-style-type: none"><li>• 12-B status</li></ul>   | Yes       |
|  | <ul style="list-style-type: none"><li>• Recognition /Approvals</li></ul>  | Yes       |
|  | <ul style="list-style-type: none"><li>• Recognition order by National Council for Teacher Education for B.Ed.</li></ul> | Yes       |
|  | <ul style="list-style-type: none"><li>• Recognition order by National Council for Teacher Education for M.Ed.</li></ul> | Yes       |
|  | <ul style="list-style-type: none"><li>• Recognition order by Panjab University for PGDGC</li></ul>                      | Yes       |
|  | <ul style="list-style-type: none"><li>• NAAC Certificate</li></ul>  | Yes       |
|  | <ul style="list-style-type: none"><li>• AISHE</li></ul>   | Yes       |
|  | <ul style="list-style-type: none"><li>• PAR</li></ul>   | Yes       |
| Governance                                     | <ul style="list-style-type: none"><li>• Internal Quality Assurance Cell</li></ul>                                       | Yes       |
|  | <ul style="list-style-type: none"><li>• Advisory Committee</li></ul>  | Yes       |
|  | <ul style="list-style-type: none"><li>• Admission Committee</li></ul>   | Yes       |
|  | <ul style="list-style-type: none"><li>• College Calendar Committee</li></ul>  | Yes       |

|  |     |
|--|-----|
| • Time Table Committee   | Yes |
| • Class in charges   | Yes |
| • Student induction programme in charges                               | Yes |
| • Value added /Add on course coordinators                              | Yes |
| • Motivating students for self-study courses and keeping records       | Yes |
| • College YouTube channel  | Yes |
| • Geo-tagged photos of all the events and facilities                   | Yes |
| • Video recording of ongoing classes                                   | Yes |
| • Encouraging students for use of ICT                                  | Yes |
| • SWOT analysis  | Yes |
| • Organizing workshop for students on online assessment tools          | Yes |
| • Organizing community related activities                              | Yes |
| • Research panel   | Yes |
| • Research policy coordinators   | Yes |
| • Charity programme  | Yes |
| • Linkages with institutions   | Yes |
| • Innovative practices   | Yes |
| • New teachers' induction programme                                    | Yes |
| • NAAC, AQAR and SSR committee for report writing and maintain records | Yes |
| • Uploading AQAR and AISHE PORTAL                                      | Yes |

- In charge Library E-UPGRADATION
- Maintenance and purchase of projectors
- Annual budget
- Planning of infrastructure improvement
- Organized workshop on E-content development
- Skill enhancement and capacity building workshops for students
- Sensitize students about needs and problems of differently abled students (Visit )
- Resource centre for differently abled
- Linkages with special schools
- Library corner for special students
- Managing monetary help for students
- Student welfare committee
- Group insurance of students
- Academic council
- Strategic plan committee
- Training workshop for office staff
- Training workshop for supporting staff
- Audit planning
- Energy policy
- Energy audit



|   |     |
|---|-----|
| • Green audit                                       | Yes |
| • Rain water harvesting                             | Yes |
| • Solar panel                                       | Yes |
| • Code of conduct                                   | Yes |
| • Institutional planning for students-post COVID-19 | Yes |
| • Seminar Committee                                 | Yes |
| • Extension Lecture Committee                       | Yes |
| • Workshop Organizing Committee                     | Yes |
| • Editorial Board of College Magazine               | Yes |
| • Prospectus Publication                            | Yes |
| • Annual Report Writing                             | Yes |
| • Inter College Competitions                        | Yes |
| • Internship Committee                              | Yes |
| • Demonstration lessons                             | Yes |
| • Pre-Internship phase1                             | Yes |
| • Pre-Internship phase11                            | Yes |
| • Teachers visit to internship schools              | Yes |
| • Discussion lessons and final lessons              | Yes |
| • Performance appraisal report                      | Yes |
| • Youth Festival Coordinators                       | Yes |

|   |     |
|---|-----|
| • Literary Society                                | Yes |
| • Dramatics Society                               | Yes |
| • Fine Arts Society                               | Yes |
| • Sports Society                                  | Yes |
| • staff meeting record                            | Yes |
| • Internal Assessment Coordinators                | Yes |
| • Examination and Prize Distribution Coordinators | Yes |
| • University Practical examination Coordinators   | Yes |
| • Personality Development Programme               | Yes |
| • Eco Club In charges                             | Yes |
| • IT Club   | Yes |
| • NSS Programme Officers                          | Yes |
| • Cultural events Committee                       | Yes |
| • Discipline Committee                            | Yes |
| • News and Press committee                        | Yes |
| • Career Guidance Programme Advertisement         | Yes |
| • Religious functions Committee                   | Yes |
| • Help Desk for Online Registration               | Yes |
| • Purchase Committee                              | Yes |
| • Library Committee                               | Yes |

|  |     |
|--|-----|
| • Committee for Prevention of Sexual Harassment of Women at Workplace    | Yes |
| • Internal Committee for Students with Disabilities                      | Yes |
| • Prevention of Caste Based Discrimination Committee                     | Yes |
| • Research Centre Coordinators   | Yes |
| • Guidance and Counselling Cell  | Yes |
| • Grievances Redressal Cell  | Yes |
| • Placement Cell   | Yes |
| • Anti-Ragging Cell  | Yes |
| • Staff Meeting Report   | Yes |
| • Alumni Association In charges  | Yes |
| • Campus Cleanliness Check Committee                                     | Yes |
| • Campus Maintenance Committee   | Yes |
| • Website Update   | Yes |
| • Daily Attendance and Leave Record                                      | Yes |
| • Daily Activities Record  | Yes |
| • Hospitality Committee  | Yes |
| • Day Masters Duty List Update   | Yes |
| • Coordinators of Students for Bus Facility                              | yes |
| • Visiting Website of NAAC, UGC, MHRD, PU, NCTE etc. for new opportunity | yes |
| • Notice Boards Maintenance  | yes |

|   |     |
|---|-----|
| • Hostel Committee  | yes |
| • Mess Committee  | yes |
| • Visitors Book Maintenance   | yes |
| • AISHE Nodal Officer   | yes |
| • Tour Organizers   | yes |
| • Feedback From Students and Analysis                                     | yes |
| • Feedback on curriculum and analysis                                     | yes |
| • Feedback from internship school principals and analysis                 | yes |
| • Feedback from Alumni and analysis                                       | yes |
| • Feedback from mentor teacher and analysis                               | yes |
| • Feedback from students regarding internship programme                   | yes |
| • Feedback from employers and analysis                                    | yes |
| • Committee for Academic and Administrative Audit                         | yes |
| • Identifying learning needs of the students based on entry level testing | yes |
| • Remedial teaching committee   | yes |
| • Coordinator coaching for B.Ed. entrance test                            | yes |
| • Coordinator free courses for community                                  | yes |
| • Coordinator for community outreach activities                           | yes |
| • Coordinator learning management system                                  | yes |
| • Coordinator recreational facilities                                     | yes |

|   |     |
|---|-----|
| • Coordinator workshop on internees' engagement | yes |
| • Advertising cell                              | yes |
| • Video recording of classes /lessons           | yes |
| • Student satisfaction survey                   | yes |
| • College Facebook page                         | yes |
| • Personal files                                | yes |
| • Budget sanctioned and Audit report            | yes |
| • Student Scholarship details                   | yes |
| • Institution Website                           | yes |
| • Biometric attendance system                   | yes |

**Other facilities**

|                            |     |
|----------------------------|-----|
| • Canteen facility         | Yes |
| • Green campus initiatives | Yes |
| • Rain water harvesting    | Yes |
| • Solid waste management   | Yes |
| • Drinking water facility  | Yes |
| • washrooms                | Yes |
| • Transport facility       | Yes |
| • Bank/ ATM                | Yes |
| • Backup electric supply   | Yes |
| • Xerox facility           | Yes |
| • Vehicle parking          | Yes |
| • Hostels                  | Yes |
| • Sports facility          | Yes |
| • Medical facility         | Yes |
| • Fire Extinguisher        | Yes |
| • Projectors in classrooms | yes |
| • CCTV Security            | yes |
| • Ramp                     | yes |
| • Wheelchair               | yes |
| • Staff hostel             | yes |

- |  |  |                                  |
|--|--|----------------------------------|
|  | <ul style="list-style-type: none"> <li>• Principal residence</li> <li>• Charitable hospital</li> <li>• Accommodation for visitors</li> </ul> | <p>yes</p> <p>yes</p> <p>yes</p> |
|--|--|----------------------------------|

- |  |   |  |
|--|---|--|
|  | <ul style="list-style-type: none"> <li>• Classrooms with wi-fi</li> <li>• Smart classrooms</li> <li>• Multipurpose hall</li> <li>• Computer labs</li> <li>• Social science laboratories</li> <li>• Science lab</li> <li>• Language lab</li> <li>• Mathematics lab</li> <li>• Psychology lab</li> <li>• Guidance and counselling room</li> <li>• Medical aid room</li> <li>• Art and craft room</li> <li>• Research block</li> <li>• Home science lab</li> </ul> | <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>yes</p> <p>yes</p> <p>yes</p> <p>yes</p> <p>yes</p> |
|--|---|--|



|                                    |     |
|------------------------------------|-----|
| • Visitors room                    | yes |
| • Administrative office            | yes |
| • Principal office                 | yes |
| • Seminar hall with ICT facilities | yes |
| • Common room                      | yes |
| • Staff room                       | yes |
| • Library                          | yes |
| • Reading room                     | yes |
| • Activity room                    | yes |
| • Gym                              | yes |
| • Text Books                       | yes |
| • E-books/E-journals               | yes |
| • Journals                         | yes |
| • Digital Database                 | yes |
| • Library Automation               | yes |

For the Academic Year : 2022-23

Name of College : GHG HARPARKASH COLLEGE OF EDUCATION FOR WOMEN, SIDHWAN KHURD (LDH) (Govt. Aided College)

| Sl. No. | Name of Teacher/Principal | Father's Name | Designation of the Teacher | Qualifications  | Graded by         | Emp'd to | Teaching Experience in an official college | Total Teaching Experience in | B.A./B.B.A./B.Com./B.Ed.                                | M.A./M.Ed./M.C.A. | No. of papers in Subjects and co-ordinating other from school | Grade of P.T. | Date of appointment | Mode of Appointment | Date of Release | Date of Re-appointment | If appointment already approved or not on this college staff sheet and when the date | Date of Approval | Project Approved or |
|---------|---------------------------|---------------|----------------------------|---|-------------------|----------|--|------------------------------|---|-------------------|---|---------------|---------------------|---------------------|-----------------|------------------------|--|------------------|---------------------|
| 1       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed.,<br>M.A. (Hindi),<br>M.A. (English)         | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 2       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 3       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 4       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 5       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 6       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 7       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 8       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 9       | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |
| 10      | H. Anandini Devi          | H. S. Singh   | Assistant Teacher          | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) | Assistant Teacher | English  | 10   | 10                           | B.A., B.Ed., B.Com.,<br>M.A. (Hindi),<br>M.A. (English) |                   | 1   | 1             | 10/10/2018          | Regular             |                 |                        | 10/10/2018   | 10/10/2018       | Regular             |

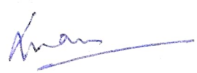


**Welfare measures for teaching and non-teaching staff:**

1. Provision of casual leave, earned leave, medical leave and paid study leave is there.
2. Staff members get the facilities for their work like access to internet in computer lab, high level research material (surveys, theses, journals, online consultation of research material) and literature books by authors of national and international repute). Psychological lab, well equipped with more than 150 psychological tests tools.
3. Extension lectures on research methodology especially on the latest issues, methods and ethics are organized.
4. Regular as well as ad hoc faculty guides the M.Ed. students for research work.
5. The faculties who complete their Ph.D. are honored on the occasion of annual convocation.
6. Whosoever in teaching faculty writes and publish a book i.e. released by organizing a special book release ceremony.
7. The regular faculty on completion of their Ph.D. gets increments as per the UGC norms.
8. The principal always inspires and reinforces the staff members in their efforts of research work in Ph.D.
9. Staff members are encouraged to participate and present papers in the seminars/conferences which are organized in other colleges and universities.
10. TA/ DA and duty leave for attending seminars, workshops, etc. are sanctioned by the college.
11. The college has well-furnished staff rooms, mess facility, A.C. and Oven facility in the staff room, Staff is provided with small cupboards and washrooms.
12. There is a separate reading area in the library for staff.
13. For efficient management of curricular and cocurricular activities, separate committees of staff are formed where the staff members have freedom to take decisions for the execution of college activities.
14. There is staff welfare fund.
15. Staff hostel facility is provided to the staff members who are willing to stay in the college.
16. Well-furnished residence is provided to principal of the college.

17. Teachers day is celebrated.
18. Friendly match of throw ball is also organized for staff members keeping in view their entertainment needs.
19. Advance money as and when required is provided.
20. Loan facility from PF is also available.
21. Provision of medical and maternity leave (for female staff) is also there.
22. Leave encashment one made to the staff members. On retirement gratuity is provided as per Punjab Govt. rules.
23. Farewell party is organized for the retiring faculty.
24. Advisory committee comprising of senior members give constructive suggestions and recommendations to principal for the smooth conduct of activities of the college.
25. To satisfy the spiritual needs a Gurudwara Sahib is maintained inside the campus.
26. Class-IV employees of the college are given uniforms, sports shoes and sweaters/jackets every year.
27. Tea is given twice to non-Teaching staff daily.
28. Provision of providing lunch to all employees in college mess on minimal rates.
29. Timely disbursement of salary is also a point of satisfaction for teaching and non-teaching staff.
30. Free accommodation is also available to class- IV employees near the campus.
31. Summer and Winter Vacations for faculty members
32. Faculty development programs (FDP) for faculty members on regular basis
33. Skill development courses are organized for non- teaching staff to enhance their skills in work environment.
34. PNB Bank (one of the Nationalized Bank) Branch is located in the campus to cater to the banking needs of the staff and students.

Date

  
IQAC Coordinator

16

  
Principal

G.H.G. Harparker  
of Education for  
SIDHWAN KHURD (L.O.)