

SIDHWAN EDUCATIONAL INSTITUTIONS



HOSTEL INFORMATION BROCHURE



GHG Harparkash College of Education for Women

Sidhwan Khurd (Ludhiana)

Ph.01624-234941

HOSTEL RULES

1. **Ragging is strictly prohibited in the campus and hostel as well.**
2. The following officers constitute the Hostel Committee and will attend monthly meeting under the Chairmanship of Principal, COE.
 - a) Head Girl Hostel No. 1
 - b) Head Girl Hostel No.2
 - c) Discipline Incharges
 - d) Mess Committee - President, Vice President, Secretary, Joint Secretary
 - e) TV Room Incharges
 - f) Hygiene and Sanitation Incharge
 - g) Gym Room Incharge
3. The hostel fee is to be paid biannually, i.e. after six months.
4. Mess fee will be paid quarterly.
5. Students can avail 'MESS OFF' facility if they are leaving the hostel for three or more days. But its must to note down the same in Warden's register.
6. Hostel management will provide furniture and fittings for each room. Students should bring following material:
Mattress, Blanket, Top Sheet, 2 bed sheets
Torch, Bucket, Mug, Spoon, Glass and Lock
7. Every student has to submit her joint photograph with parents/guardians who will visit her in the hostel.

8. Visiting hours for parents and guests (With permission of Warden)
 - ❖ All days 2.00 p.m. to 4.00 p.m.
 - ❖ Sunday 9.00a.m. to 4.00 p.m.
 - ❖ No one shall be permitted to meet during college hours except during emergency
 - ❖ No overnight guests are permitted in student's room.
9. Student should fill the leave form given by hostel warden while taking leave from hostel. Proper and full address should be written on leave forms while going on leave.
10. Students should submit the leave file one day earlier of leave date.
11. Students should take permission from college/school Principal through warden for taking leave from hostel.
12. The application will be signed by the Teacher Incharge, Principal of concerned Institution and Hostel Warden.
13. Student should do signature in the register before they leave.
14. One-day outing per month shall be allowed to students with consent of parents.
15. Only those students are allowed to go home alone, whose parents permit them. No student is allowed to go home after 4.30 p.m. alone.
16. Proper discipline should be maintained in the hostel.
17. Hostel and room should be kept clean. Hostellers will clean their rooms themselves.
18. Hostellers are responsible for any damage to hostel property.
19. Switch off the lights, fans, cooler or AC before leaving the room.

20. Students can bring their own small refrigerator of not more than 45 L. The use of other electrical appliances such as Heater, Electric Iron, etc. are forbidden in any room.
21. Students are responsible for the safe keeping of their personal belongings.
22. The college students can keep phone with them, but will not extend facility to school students to make calls from their phones. The school students can avail the phone facility to call their parents on every Sunday through Warden's phone (Mobile No.89680-89665)
23. Study period will be from 8.00 a.m. 10.00p.m. Phones are not allowed during the study period.
24. Students are not allowed to visit the staff hostel.
25. Assembly timing is 5.30 p.m. and it is compulsory for every hosteller to attend the assembly.
26. If the student gets sick, she will get consultation from Trust's Charitable Hospital. If need arises, she will be taken to hospital at Jagraon using Ambulance.
27. In case of gross indiscipline, students will not be allowed to reside in the hostel.
28. Student will be responsible in case of self-injury.

HOSTEL FEE

1. Cooler Room *Rs. 20,000/- per annum

2. AC Room *Rs. 25,000/- per annum

*Occupants have to pay power consumption charges as per submeter attached to AC and Refrigerator.

MESSING FEE

Rs.3200/-per month

HOSTEL STAFF

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|--------------------|---|--|
| Principal Incharge | : | Dr. Amandeep Kaur |
| Warden | : | Mrs. Kiranjeet Kaur 8968089665 |
| Teacher Incharges | : | Dr. Jagminder Kaur Mrs. Manpreet Kaur |
| Office Incharge | : | Mrs. Harmeet Kaur |
| Mess Workers | : | Sh. Shiv Bahadur |
| Sweepers | : | Sh. Dharminder Kumar Mrs. Aarti Devi |

FACILITIES

- ❖ AC and Cooler Rooms (Electricity charges as per Sub Meter for AC only)
- ❖ Spacious Rooms
- ❖ Green Spacious Lawns
- ❖ General Store
- ❖ Canteens
- ❖ Gurdwara Sahib
- ❖ Gym
- ❖ Playgrounds
- ❖ Reading Room
- ❖ Ambulance Service
- ❖ Charitable Hospital Service
- ❖ T.V. Room (LED Screen)
- ❖ Phone Facility
- ❖ 24 hours security
- ❖ Celebrating Hostel Nights and Parties

HOSTEL

A Home away from Home



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