

REPORT ON TEACHER INDUCTION PROGRAMME

G.H.G. Harparkash College of Education, Sidhwan Khurd Ludhiana conducted Teacher Induction Programme from 8th January, 2021 to 15th January, 2021.

Following Activities were done in this programme-

On 1st day of the programme, Dr. Seema Chopra, Associate Professor and Dr. Kiran Duggal, Associate professor senior members of this college informed the new teachers about the vision and mission of the college and also made them aware about the moral values and culture of the college.

On 2nd day of the programme, Dr. Seema Chopra, Associate professor and Dr. Kiran Duggal, Associate professor of the college made them aware about the syllabus of each programme in which main focus is on CLO and PLO of the programme to ensure the attainment of domain-specific knowledge and skills in relation with course outcomes.

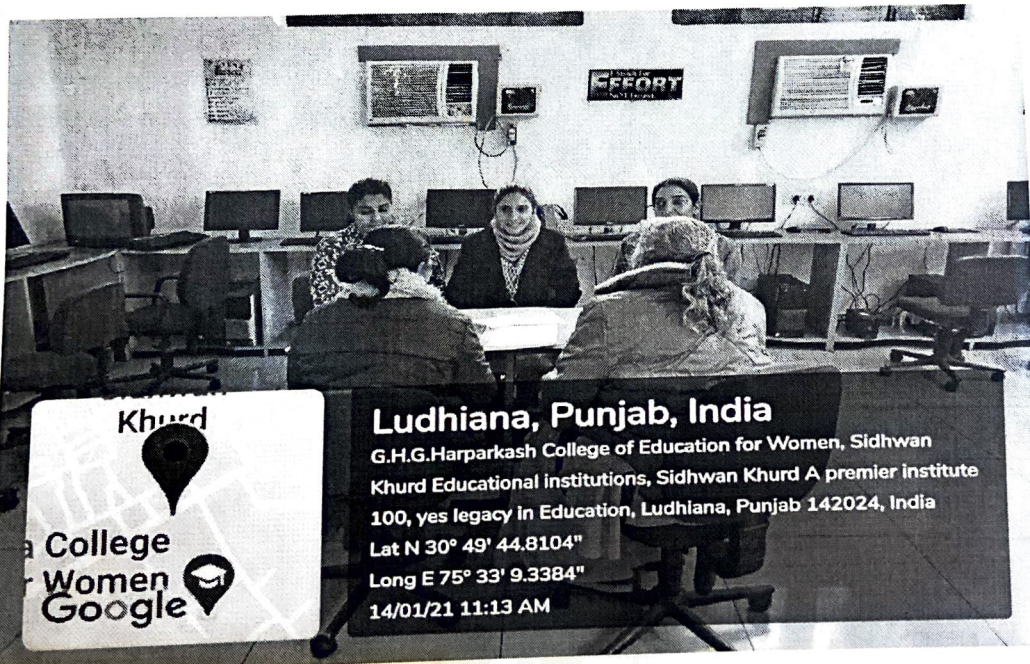
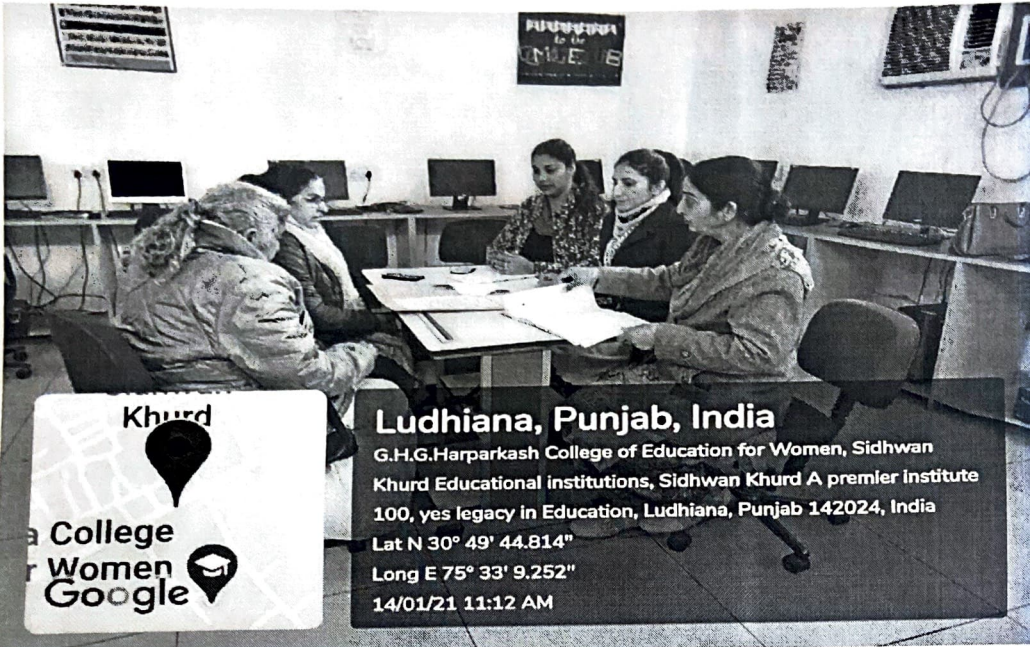
On 3rd day of the programme, they informed them about attendance register. They demonstrate them how to maintain attendance register, how to calculate the attendance at the end of every semester and at the end of the session, registers should be submitted in admin office and registers should be stamped bearing seal with principal's signature before the session ends.

On 4th day of programme, senior teachers informed new teachers about the examination system like house test conducted in college and about final exam working, remedial teaching for all students. Teachers made them aware about the internal and external evaluation system also.

On 5th day of programme, orientation about different societies was given by Dr. Seema Chopra, Associate Professor and Dr. Kiran Duggal, Associate Professor. she gave them brief knowledge about different societies like Fine Art Society, Literary Society, Sports Society and Dramatic Society. She introduced them about the working of the different societies and incharges of the societies. She also informed them about different cells in the college and their working.

On 6th day of programme, orientation about LMS (Learning Management system) information about how to registered yourself in LMS, how to create batch

TEACHER INDUCTION PROGRAMME



of different subject, how to take attendance of students, how to take classes online through LMS. Sir also Informed them about the usage of LMS like how to create and send notes, pdf, audio lessons and video lesson and links of content to students.

On 7th Day of the programme, Senior teachers were informed them about the staff welfare schemes to the new teachers. They informed them about the schemes like TA/DA and duty Leave for attending seminar and workshop, staff hostel facility, loan facility, advance money, provision of medical and maternity leave, farewell party, free medical services, college transport, mess and canteen facility, gym, and staff welfare fund.

IQAC Coordinator


Principal 19/1/21