



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		GHG Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana
• Name of the Head of the institution		Dr Amandeep Kaur
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Alternate phone No.		01624234941
• Mobile No:		6239997177
• Registered e-mail ID (Principal)		ghgh_sidhwankhurd@yahoo.co.in
• Alternate Email ID		dramandeep24@gmail.com
• Address		V.P.O.- Sidhwan Khurd, TehsilJagraon
• City/Town		Ludhiana
• State/UT		Punjab
• Pin Code		142024

2. Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women
• Location	Rural
• Financial Status	UGC 2f and 12 (B)
• Name of the Affiliating University	Panjab university, Chandigarh
• Name of the IQAC Co-ordinator/Director	Dr Kiran Duggal
• Phone No.	01624234941
• Alternate phone No. (IQAC)	01624234941
• Mobile (IQAC)	9417794244
• IQAC e-mail address	ghgh_sidhwankhurd@yahoo.co.in
• Alternate e-mail address (IQAC)	dramandeep24@gmail.com
3. Website address	https://www.sidhwankhurdeducation.com
• Web-link of the AQAR: (Previous Academic Year)	https://www.sidhwankhurdeducation.com/aqar/report/view__aqar__page_1=0#qt-view__aqar__page_1
4. Whether Academic Calendar prepared during the year?	Yes

<ul style="list-style-type: none"> if yes, whether it is uploaded in the Institutional website Web link: 	https://www.sidhwanekhurdeducation.com/academics/academic-calendar?qt-view__aqar__page_5=0#qt-view__aqar__page_5=0
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	86.40	2003	29/04/2003	28/04/2017
Cycle 2	A	3.38	2017	30/10/2017	29/10/2024

6. Date of Establishment of IQAC	29/05/2009
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7. Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
G.H.G.Harparkash College of Education for Women, Sidhwan khurd	Grant-in-aid	Dept of Higher Education, Punjab	31/03/2024	1

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
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<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
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9. No. of IQAC meetings held during the year	4
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<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
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<ul style="list-style-type: none"> (Please upload, minutes of meetings and action taken report) 	View File
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10. Whether IQAC received funding from	Yes
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<p>any of the funding agency to support its activities during the year?</p>	
<ul style="list-style-type: none"> If yes, mention the amount 	<p>165668</p>

11. Significant contributions made by IQAC during the current year (maximum five bullet points)

IQAC organized Panjab University Intercollege Skill in teaching and talent preparation competition on 16 April, 2024

For Personality and Skill Development among students various workshop courses were organized such as workshop on media education, value added courses, capacity building and skill development workshop, one month community course, extension lectures on Proposals for research projects, International seminar etc management, positive thinking, yoga for fit and personalit

IQAC in collaboration with Khalsa College for women, Sidhwan Khurd and Jagat Punjabi Sabha (Canada) as well as Punjabi Sahit academy (Chd) organized International Seminar on the theme " Role of Women Writers development of Punjabi Literature" on 6th Feb, 2024

Participation in Eco friendly activities was assured through tree plantation drives, green audit maintaining green landscaping and vermicompost unit, Rain water storage and participation in flower show at PAU, Ludhiana

Celebration of religious and cultural days, National and international and festivals for the connecting the students with Indian Knowledge Systems traditions and values.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Enhancement and the outcome achieved by the end of the Academic year (web link may provided).

Plan of Action	Achievements/Outcomes
<p>To conduct Value Added Courses.</p>	<p>Five value added courses were organized.</p>
<p>To organize Student Induction Programme and Entry Level Testing of new students.</p>	<ul style="list-style-type: none"> Student Induction Programme was conducted at the start of session and Entry Level Testing of new entrants was conducted on 12.09.2024
<p>Creation of Ecosystem for new initiatives.</p>	<ul style="list-style-type: none"> An Ecosystem to encourage new initiatives and innovation was established in the month of September.
<p>Organizing book exhibition involving community as Outreach Activity.</p>	<ul style="list-style-type: none"> Book exhibition was organized on 23.11.2024
<p>To add new students in student council.</p>	<ul style="list-style-type: none"> New students were added in the Student Council.

To participate in Youth and Heritage Festival conducted by Panjab University , Chd	<ul style="list-style-type: none"> The college participated in P.U. Zonal & Heritage Festival on 18th -20th Octobe 2023.
To celebrate Founders' Day.	<ul style="list-style-type: none"> Founders' Day was observed on 23.11.20 Harpal Singh Cheema, Finance Minister wa Chief Guest.
To organize Talent Hunt Competitions.	<ul style="list-style-type: none"> Talent Hunt Competitions were organize various societies in the month of Septem and October.
To organize Alumni Meet.	<ul style="list-style-type: none"> An Alumni Meet was organized by the co on 14.12.2023.
To organize FDP for teaching faculty.	<ul style="list-style-type: none"> The Research Committee organized FDP o Research for teachers on 02.12.2023.
To submit AQAR for the year 2022-23.	<ul style="list-style-type: none"> AQAR for the year 2022-23 was submitte time.
To update website .	<ul style="list-style-type: none"> Information of events and activities a regularly uploaded on website.
To Prepare E-Lessons by the faculty	<ul style="list-style-type: none"> The faculty members developed e-conten their perspective subjects.
To utilize innovative teaching tools	<ul style="list-style-type: none"> Teachers used dialogue method, flipped classroom, brainstorming and cooperative learning methods.
Apply to Non-Govt. Agencies for funding Research Project.	<ul style="list-style-type: none"> All faculty members explored various N who are providing funding for research a they got grant sanctioned from different for their research projects.
To organize Skill Development Programs for local community.	<ul style="list-style-type: none"> A skill development course on Fashion Designing was organized from 16th Feb. t March, 2024.
To organize In-house seminars.	<ul style="list-style-type: none"> In-house seminar on 'National Common Entrance Test' was conducted on 15th May 2024.
To upgrade LMS to ERP software	<ul style="list-style-type: none"> Management of the Sidhwan Institutions developed ERP software for all the institutions and our college shifted to software from our LMS (e-platform).
Subscription for E-Resources in the library	<ul style="list-style-type: none"> Subscription of N-List has been renewe the period of April 2024-March 2025 for library.
To organize Workshops on Life Skills	<ul style="list-style-type: none"> Workshop on Life Skills was organized April, 2024.
To Encourage interactions and placements	<ul style="list-style-type: none"> A workshop on 'Interview Skills and Re Writing' was organized by the Placement of the College. Career talks were deli by PGDGC students on 22nd April, 2024.

	Campus placement drive was organized on April, 2024.
To organize Faculty Empowerment Program (Teaching & Non-Teaching)	• An online training session for teacher using ERP Software and schoolpad app was organized by the College on 22nd April,
. To Strengthen Alumni Relationship	• Alumni Meet was organized on 14th Dec. 2023.
To increase the facilities for disabled students	• A separate toilet/washroom for physical challenged persons is being modified according to UGC/Govt. guidelines.
To Demonstrate preparation of vermi-compost to community	• An awareness and demonstration program about Vermicompost was organized for community on 21st Feb., 2024.
To Conduct Remedial teaching	• Remedial Teaching was conducted in the college from 1st May to 4th May, 2024
To Display of Internal Assessment	• Internal Assessment was displayed on the Notice board on 4th May, 2024
To Conduct Pre-Internship program-II for B.Ed. 1st year students.	• Pre-Internship Program-II was conducted for B.Ed 1st year students in schools from 25 April to 3rd May, 2024.
Practice Group Discussions as Innovative Teaching method	• Group Discussions as an Innovative Teaching method was practiced on 02.04.2024.
To Visit to School of deaf children.	• A visit to the school for the deaf children at Hambrah Road, Ludhiana was organized on April, 2024.
To Conduct Brain-Storming Session	• Brain Storming session was done on 23rd April 2024
To do Addition of books, renewal of subscriptions of e-journal and inflibNet.	• 88 text books were purchased besides journals, magazines and newspapers and renewal of subscription of e-journal and inflibNet done.
To Organize tour for students.	• A trip to Kasauli was organized by the College for students on 21st March, 2024
To conduct Workshop on use of media in Education	• A workshop on use of media in education was organized in the college on 22nd April,
To organize Workshop on individualized education plan.	• A workshop on use of media in education was organized in the college on 22nd April,
To organize Workshop on individualized education plan.	• A workshop on individualized education was organized in the college on 30th April 2024.
To Organize Placement Drive.	• A campus placement drive was conducted in the college on 30th April, 2024.

To arrange carrier talks and provide counseling to students.	<ul style="list-style-type: none"> The Career talk was delivered by PGDGC students on 22nd April, 2024.
To Organize NSS Camp	<ul style="list-style-type: none"> NSS Camp was organized by the NSS Unit the college from 25th to 31st March, 2024.
To organize Workshop of teachers on ERP Software	<ul style="list-style-type: none"> An online training session for teacher using ERP Software was organized by the College on 22nd April.
To Organize Panjab University Skill-in-Teaching and Teaching-Aid Preparation competitions.	<ul style="list-style-type: none"> P.U Zonal Skill-in-Teaching and On the Teaching-Aid-Preparation Competitions were organized for the subjects - Pedagogy of Maths, Pedagogy of Science, Pedagogy of Science and Pedagogy of Computer Science at our College on 16th April, 2024.
To Register Alumni Association	<ul style="list-style-type: none"> Registration of Alumni Association is in process.
To advertise and create help desk in College for M.Ed, B.Ed & PG Diploma in Guidance & Counselling admissions -2024.	<ul style="list-style-type: none"> New strategies for advertisement execution and help desk created for smooth conduct admission process for B.Ed, M.Ed and PGD.
To collect and analyze feedback from students, teachers and other stakeholders.	<ul style="list-style-type: none"> Feedback collected from students, teachers and other stakeholders was analyzed.
Encourage students to enroll themselves in self study courses.	<ul style="list-style-type: none"> Students were enrolled in Self Study Courses.
To Submit Reports of research project funded by Non Govt. Agencies	<ul style="list-style-type: none"> All the faculty members submitted reports of research project funded by Non Govt. Agencies.
To Apply to funding agencies for the grant of seminar and conferences.	<ul style="list-style-type: none"> Applied to DCDC, P.U. Chandigarh and IIT New Delhi for the grant of seminar and conferences.
To Submit of research report and research proposal of M.Ed class.	<ul style="list-style-type: none"> Research report and research proposal of M.Ed classes were submitted.
To Publish books or research papers.	<ul style="list-style-type: none"> Book on Futuristic Education: A Paradigm Shift in Learning and Research paper was published by faculty members and all the faculty members published papers in edited books.
To give Free Coaching of B.Ed Entrance test to aspirants from community.	<ul style="list-style-type: none"> Free Coaching of B.Ed Entrance test to aspirants from community was provided in the month of July.
To Upgrade computers with latest software.	<ul style="list-style-type: none"> Latest ERP software installed.

To organize farewell party and Prize Distribution function for final year students.	<ul style="list-style-type: none"> Farewell party and Prize Distribution function for final year students was org on 30th May, 2024.
To start E-Governance through ERP software	<ul style="list-style-type: none"> E-Governance through ERP software star
Workshop on ERP Software for Teaching and Non-Teaching	<ul style="list-style-type: none"> Workshop on ERP Software for Teaching Non-Teaching staff was conducted online 28.05.2024.
To organize Code of conduct programme for Non teaching staff.	<ul style="list-style-type: none"> IQAC has planned to organize an awaren program about code of conduct for Non te staff in the month of August, 2024.

13. Whether the AQAR was placed before statutory body?	No
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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	09/03/2024

15. Multidisciplinary / interdisciplinary

In the light of NEP 2020, the management of our college visualizes th merger of our college with sister concern degree college in the same as per UGC guidelines. The Institutional approach towards the integra humanities and science with STEM is already in the pipeline. B.Ed., M PGDGC programmes, and their curricula, pedagogies, practical and sess work as provided by Panjab University, Chandigarh is already streamli 13-14 pedagogies target in the B.Ed. programme is already exposing th and PG students with multiple disciplines. The integration of Interns all classes gives exposure for the same. Students are exposed to technological innovations in education for teaching, learning and evaluation. The institution is also offering value added courses in in Digital literacy, communication skills, self management, Open Educati Resources, ICT tools for teaching and learning and Career Counselling skills. One month ccommunity course in Embroidery & Stitching and Inte Designing is also offered. It gives opportunities and skills to devel students as entrepreneurs. B.Ed. students are also sent to field for of multidisciplinary nature during Internships. M.Ed. students are al being involved in the multidisciplinary research projects as a compul part of their research work. Environmental & sustainable development initiatives are regularly taken up. PGDGC students are also engaged i Qualitative research through case study method.

16. Academic bank of credits (ABC):

The ABC regulations intend to allow students to earn credits from various HEIs registered under this scheme by various online and offline courses. The Affiliating University will implement NEP w.e.f. next session. The ABC will be an active aspect of academics then. We are making registration of students on UGC portal for ABC, so that they can have an account to accumulate their credits. The student can earn up to 50 % credits from outside the college/university where she/he is enrolled for the degree/diploma program. Academic Bank of Credits facilitates deposit of credits awarded by Registered Higher Education Institutions, for courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the University/UGC. However, under the new National Education Policy 2020, the college will take necessary initiatives under ABC guidelines as per norms and guidelines issued by the University. Our college students have been registered with the National Academic Depository UGC and we are in the process of initializing the Digi locker that will enable credit transfer to facilitate awarding of joint degrees. Some of the initiatives taken in this direction are given below: The academic curriculum is designed by the Education department for different courses offered by the Education department of Punjab university, Chandigarh and faculty members have been involved in the preparation of course content as a subject expert in the committees constituted by the department. Within the approved curricular framework of the university, faculty members use different curricular pedagogical tools and approaches for teaching-learning activities. The college is also giving opportunity to UG, PG and PGDGC students for doing courses through SWAYAM, COURSERA, EDEX, MOOCS for earning credits.

17.Skill development:

The institution is already running courses of professional development for teachers, educators and counsellors. To further enhance the employability skill of students aligned with NSQF, the courses and workshops enhancing employability soft skills through personality development programme, value added community course, capacity building programme is a regular feature. In addition to internship programmes, and other such initiatives have been provided to students. The institution is based on the philosophy of Women Development and the core guidelines taken up from the Indian scriptures such as Guru Granth Sahib ji, Students and faculty together recites hymns from Shri Guru Granth Sahib ji, on the occasion of Gurburb celebrations. All religious and important days and cultural and Indian values based, Constitution Day, Independence Day are celebrated to promote constitutional, universal human values of the righteous conduct, peace, love, non-violence and life skills. The institution makes efforts to ensure and motivates students to undertake skill based courses from SWAYAM, The great Indian Academy and other such platform courses being run in the institution are of vocational nature and all scores and credits are allotted as per the Panjab University Chandigarh syllabi. Students are being involved in the mock interviews, sessions on placement drives and internship programmes. Experts from the fields are regularly invited to give exposure to students about the industry oriented services and skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture using online course)

To integrate Indian Knowledge system into the mainstream, the student offered three mediums i.e. Hindi, Punjabi, English. The offline and on courses, programmes, teaching is done in bilingual mode. Faculty members regularly attend seminars, conferences, workshops on Innovative pedagogy of teaching and also use them in their classrooms. As the students are mostly from rural background so they are taught in bilingual mode and in the library are available in Hindi, Punjabi and English medium. Faculty members share online PDF's videos and other E-content in three languages i.e. Hindi, Punjabi and English. Students are free to write their examination papers in Hindi, Punjabi and English. Recitation of Bhajans, Shabads Gurbani from Shri Guru Granth Sahib ji gives ample orientation to students about Sanskrit and other Indian Classical Languages as Shri Guru Granth Sahib ji includes 'Shabads' from various languages. Besides this, Hindi Diwas, cultural days, heritage festivals give opportunity to students learn Indian culture and traditions in form of regional dances, singing theatre etc. In view of NEP 2020 the institution organizes Gurbani celebrations and the Gurbani (hymns) are recited by students and teachers both on such occasions. The rich library of the institution is having books related to core Indian values of spirituality and human culture. Moreover value education is an integral part of teacher education programmes. During this session to promote the regional language an international seminar was organised on the theme "Punjabi Sahit de vich naari Sahitkara di bhumika". This international event was organized in collaboration with Khalsa college for women, Sidhwan khurd and Jagat Sabha (Canada) and Punjab Sahit Academy, Chd.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

As the college is a professional teacher education college, the outcomes are very much clear to faculty and students. Panjab university mentions expected outcomes in the syllabus itself. Total efforts of college are oriented towards achievement of these outcomes through classroom teaching, visits, internship, projects, Discussion teaching lessons, Final skill teaching lessons, extension lectures, webinars/seminars, library sessions, participation of students in youth festivals, NSS, Youth training camps, community extension activities, sports competitions, Annual Sports Day celebration of days of National and International importance. Specifics in teaching and learning process, faculty uses innovative methods of teaching like dialogue method, cooperative method, flipped teaching, projects, site visits etc. All the students go on internship for one semester to get perfection in teaching skill to achieve the major outcome. After internship, the college holds their teaching test in the form of discussion lessons in pedagogy subjects. Each and every student has to pass through this practical discussion lesson. The lessons are observed by respective pedagogy teachers. Written feedback is given and grades are assigned to the students. This feedback improves the student a lot for final skill in teaching examination as well as for the recruitment process. In view of NEP 2020, the good practice followed by institution is skill-based courses, testing teaching skills in discussion and final lesson.

20. Distance education/online education:

To promote the distance and online education students are motivated in a session for open distance learning in the form of online self-study courses available on available online, The development and use of technology in teaching and learning is an essential feature of the college. In B.Ed

programme the students study ICT skill development paper as a compulsory paper in Semester - 1. Faculty members use E - content ppt and share E-content with the students through ERP software , WhatsApp and you t channels. Besides this value added courses on Digital literacy, communication skills, self management, Open Educational Resources, IC for teaching and learning and Career Counselling skills and other such initiatives are regularly undertaken

Extended Profile

1.Student

2.1 Number of students on roll during the year	104
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File Description	Documents
Data Template	View File

2.2 Number of seats sanctioned during the year	190
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File Description	Documents
Data Template	View File

2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	91
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File Description	Documents
Data Template	View File

2.4 Number of outgoing / final year students during the year:	52
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File Description	Documents
Data Template	View File

2.5 Number of graduating students during the year	36
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File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	75
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File Description	Documents
Data Template	View File

2. Institution	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	7376988
4.2 Total number of computers on campus for academic purposes	63
3. Teacher	
5.1 Number of full-time teachers during the year:	17
File Description	Documents
Data Template	View File
Data Template	View File
5.2 Number of sanctioned posts for the year:	17

Part B
CURRICULAR ASPECTS
1.1 - Curriculum Planning
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curr the institutional process of planning and/or reviewing, revising curriculum and adapting it to
The College follows the curriculum prescribed by the affiliating univ B.Ed., M.Ed., Ph.D. Course work in Education and P.G Diploma in Guida Table is prepared by IQAC as per University Annual Calendar . IQAC Me planning is also done. Agendas are discussed, minutes of meeting, progr [prepared. Curriculum is enriched by various Value added courses, work Various curricular and co-curricular activities are organized under v conducted timely, followed by remedial teaching for weak and extra gu and Self Study Course are organised this year. The pre- internship and 3rd semester respectively. Feedback is collected from different stakeh for further curriculum planning . Time to time changes are made by Uni subsequently the mid-course corrections are done in all the academic a
File Description
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication c of issues discussed
Plan developed for the academic year
Plans for mid- course correction wherever needed for the academic year
Any other relevant information

<p>1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni</p>	<p>A. All of t</p>
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File Description
Data as per Data Template
List of persons who participated in the process of in-house curriculum planning
Meeting notice and minutes of the meeting for in-house curriculum planning
A copy of the programme of action for in- house curriculum planned and adopted during the aca
Any other relevant information

<p>1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers</p>	<p>A. All of t</p>
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File Description	Documents
Data as per Data Template	
URL to the page on website where the PLOs and CLOs are listed	<p>https://www.sidhwar</p>
Prospectus for the academic year	
Report and photographs with caption and date of student induction programmes	
Report and photographs with caption and date of teacher orientation programmes	
Any other relevant information	

<p>1.2 - Academic Flexibility</p>
<p>1.2.1 - Curriculum provides adequate choice of courses to students as optional / elective available</p>
<p>1.2.1.1 - Number of optional / elective courses including pedagogy courses offered progr</p> <p>21</p>

File Description
Data as per Data Template
Circular/document of the University showing duly approved list of optional /electives / pedagogy
Academic calendar showing time allotted for optional / electives / pedagogy courses
Any other relevant information

1.2.2 - Number of value-added courses offered during the year

5

1.2.2.1 - Number of value-added courses offered during the year

5

File Description

Data as per Data Template

Brochure and Course content along with CLOs of value-added courses

Any other relevant information

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 d

100

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2

100

File Description

List of the students enrolled in the value-added course as defined in 1.2.2

Course completion certificates

Any other relevant information

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

All of the

File Description

Data as per Data Template

Relevant documents highlighting the institutional facilities provided to the students to avail self

Document showing teachers' mentoring and assistance to students to avail of self-study courses

Any other relevant information

1.2.5 - Number of students who have completed self-study courses (online /offline, bey

11

1.2.5.1 - Number of students who have completed self-study courses (online /offline, be

11

File Description

Data as per Data Template

Certificates / evidences for completing the self-study course(s)

List of students enrolled and completed in self study course(s)

Any other relevant information

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and to various learning areas Describe the curricular thrusts to achieve the following in not more understanding of the field of teacher education Procedural knowledge that creates teachers specific to one’s chosen specialization Capability to extrapolate from what one has learnt as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collabor

College take initiative for students through teaching different subj Orientation for Internship programme is an integral part of Internshi are exposed to various issues and challenges for example, marking att learners' work, attending staff meetings, preparing class tests and c the weak students, arranging co-curricular activities etc. Students a 15 days and semester 3rd is dedicated for Internship programme .Demon understand the way how to deliver the lesson, making effective use of blackboard etc.. Students participate in different activities conduct Literary and fine arts and sports and clubs like IT and Eco club appl during internship programme in semester 4th. Various workshops i.e Wc SWOT Analysis and communication skills are organized for the students intelligence, Critical thinking and communication skill.

File Description

List of activities conducted in support of each of the above

Documentary evidence in support of the claim

Any other relevant information

Photographs indicating the participation of students, if any

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well not more than 100-200 words how students are familiarized with the diversity in school syste Functioning of various Boards of School Education Functional differences among them Assess International and comparative perspective

Students are familiarized with the knowledge about the Indian Educati prescribed in B.Ed curriculum like Education in Contemporary India in for Learning in semester II, Gender, School and Society in semester IV school systems and its history, Orientation workshop before Internshi the pupil teachers to acquaint them about the Functioning of various E state board and understand quickly the school atmosphere and its work more knowledge of teaching learning process and this programme also h attitudes and values. Assessment system is well described in sem2 subj were aware about the assessment, assessment criteria, importance of as child’s strengths and weaknesses. Norms and standards of school is a n which is taught to students in sem1. Students get knowledge about the well as international by college faculty, teaching practice school te

File Description

Action plan indicating the way students are familiarized with the diversities in Indian school syst

Documentary evidence in support of the claim

Any other relevant information

1.3.3 - Students derive professionally relevant understandings and consolidate these into the experiences provided during Teacher Education Programme Describe the efforts made by the the interconnectedness of the various learning engagements and to make them ready for the

Students experience various pedagogical methods along with the appropriate during Teacher education programme. Simulated teaching helps the pupil of teaching through role playing. Teacher educators prepare different plan, micro lesson plan, unit / test based lesson plan, ICT based lesson plan based on teaching model and even demonstrate the way to deliver educators give Demonstration lessons. Pre-Internship Programme for 2 programme for 16 weeks in 3rd semester are organized timely to make the Pupil teachers are exposed to the real world of teaching where they practice and maintaining class attendance register, marking attendance, organizing activities, preparation of class tests helping weak and slow learners time, marking notebooks and answer sheets and attending staff meeting prepared by pupil teachers for semester 1st, 2nd and 3rd. These files Practice incharges and feedback on them are provided.

File Description

Documentary evidence in support of the claim

Any other relevant information

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum - semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

All of the

File Description

Sample filled-in feedback forms of the stake holders

Any other relevant information

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected available on

File Description

Stakeholder feedback analysis report with seal and signature of the Principal

Action taken report of the institution with seal and signature of the Principal

Any other relevant information

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

75

2.1.1.1 - Number of students enrolled during the year

75

File Description
Data as per Data Template
Document relating to sanction of intake from university
Approval letter of NCTE for intake of all programs
Approved admission list year-wise/ program-wise
Any other relevant information
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable
19
2.1.2.1 - Number of students enrolled from the reserved categories during the year
19
File Description
Data as per Data Template
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide
Final admission list published by the HEI
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC
Any other relevant information
2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year
19
2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the ye
19
File Description
Data as per Data Template
Certificate of EWS and Divyangjan
List of students enrolled from EWS and Divyangjan
Any other relevant information
2.2 - Honoring Student Diversity
2.2.1 - Assessment process is in place at entry level to identify different learning needs of st education programme and also the academic support provided to students Describe the asse needs of students and their level of readiness to undergo professional education programme more than 100-200 words.
To identify the different learning needs of the students, IQ test was of their scores, students were classified in 4 categories namely: - I average and below average. The learning needs of intellectually super extra achievement to satisfy the need of knowledge gaining, need to e opportunities to express their special talents. Extra advanced materi their knowledge. Task of peer tutoring was also assigned to them. No

the needs of average students whereas to satisfy the special needs of done. These students need repetition, drill, practice, need of extra Above needs were addressed by giving individualized education and att made efforts to adopt their methodologies according to special learn Remedial teaching, adaptation in teaching methodologies and enrichment measures adopted by teacher to address the special needs of the learn

File Description

Documentary evidence in support of the claim

Documents showing the performance of students at the entry level

Any other relevant information

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

All of the

File Description

Data as per Data Template

Relevant documents highlighting the activities to address the student diversities

Reports with seal and signature of Principal

Photographs with caption and date, if any

Any other relevant information

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

Three of the

File Description

Relevant documents highlighting the activities to address the differential student needs

Reports with seal and signature of the Principal

Photographs with caption and date

Any other relevant information

2.2.4 - Student-Mentor ratio for the academic year

6

2.2.4.1 - Number of mentors in the Institution

17

File Description

Data as per Data Template
Relevant documents of mentor-mentee activities with seal and signature of the Principal
Any other relevant information

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes e solving methodologies, brain storming, focused group discussion, online mode, etc. for enha learning adopted and their basic rationale for adopting such learning mode/s for different c

To enhance the learning experience of students, student-centric methc learning and problem solving methodologies are adopted, both inside a consistently trying to inculcate more and more student centric approa Students are made to involve directly in different academic activitie active dynamic agents. Experiential learning methodology is used in F teaching of various crafts like Gardening, Interior decoration, sport regular feature in classroom teaching as well as at the end of studen learning is also provided through brain storming, discussion, dialogu andFlipped class room approach in the class rooms was adopted by the like dramatic, fine arts, literary, sports and Eco-Club are working t to cater the differential needs of the learners.

File Description
Course wise details of modes of teaching learning adopted during the academic year in each pro
Any other relevant information

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching Prabha etc., Learning Resources and others excluding PPT during the year

17

File Description	Documents
Data as per Data Template	View File
Link to LMS	https://www.sidhwankhurreducati content,https://www.youtube.com/cha
Any other relevant information	No File Uplo

2.3.3 - Number of students using ICT support (mobile-based learning, online material, pc learning, during the academic year

104

File Description
Data as per Data Template
Programme wise list of students using ICT support
Documentary evidence in support of the claim
Landing page of the Gateway to the LMS used

Any other relevant information	
2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	
Five/Six of	
File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	https://www.youtube.com/channel/UCkj3G99unGmy2OYyYx2xC_w,blectures-e-conte
Any other relevant information	No File Uploade

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in nature of mentoring efforts in the institution with respect to working in teams dealing with : authorities balancing home and work stress keeping oneself abreast with recent developmen

In order to provide continual mentoring, students are given exposure projects, assignments and presentations; duties to organize intramura demonstrations of lessons by teachers, simulated teaching sessions, t internship programme and discussion lessons. Mentoring of students is societies, cells and committees like fine arts society, literary soci prevention of caste-based discrimination committee, internal committe cell, placement cell, anti-ragging cell, grievance redressal cell, pr club. When the students enter in the college, Induction Programme is students are oriented about different facilities and courses availabl familiarization with academic calendar, teaching pedagogy and instruc College emphasizes on moral regeneration and inculcates values and lc trust and responsibility calls for the highest ideals of professional

conduct. Seminars, conference and workshops are organized by the teachers and students abreast with the recent developments in education.

File Description

Documentary evidence in support of the claim

Any other relevant information

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Five/Six of

File Description

Data as per Data Template

Documentary evidence in support of the selected response/s

Reports of activities conducted related to recent developments in education with video graphic

Any other relevant information

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking

Capacity building programme to enhance the teaching skills among the teachers. In this capacity building programme, various approaches to lesson planning, model based lesson plan, macro lesson plan, micro teaching lesson plan were taught to the students and teachers of various subjects. These students learn how a teacher can use different teaching strategies, methods etc. to enhance their capacity to synthesize different ideas. All the students are encouraged to improve their teaching skills. Sessional works assigned to the students to develop their creativity, innovativeness, intellectual and thinking skills as independently and in groups as well. The faculty acts as a guide who facilitates decision making which is an essential factor of progressive learning and innovation. Classroom teaching strategies like cooperative learning and group learning are used to develop intellectual and thinking skills.

File Description

Documentary evidence in support of the claim

Any other relevant information

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

All of the

File Description
Data as per Data Template
Documentary evidence in support of the selected response/s
Reports of activities with video graphic support wherever possibl
Any other relevant information

<p>2.4.2 - Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement</p>	<p>Ten/All of</p>
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File Description
Data as per Data Template
Reports and photographs / videos of the activities
Attendance sheets of the workshops / activities with seal and signature of the Principal
Documentary evidence in support of each selected activity
Any other relevant information

<p>2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback</p>	<p>All of the</p>
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File Description
Data as per Data Template
Details of the activities carried out during the academic year in respect of each response indicat
Any other relevant information

<p>2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales</p>	<p>All of the</p>
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File Description
Data as per Data Template

Samples prepared by students for each indicated assessment tool
Documents showing the different activities for evolving indicated assessment tools
Any other relevant information

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	<p>All of the</p>
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File Description
Data as per Data Template
Documentary evidence in support of each response selected
Sample evidence showing the tasks carried out for each of the selected response
Any other relevant information

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	<p>All of the</p>
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File Description
Data as per Data Template
Documentary evidence showing the activities carried out for each of the selected response
Report of the events organized
Photographs with caption and date, wherever possible
Any other relevant information

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	<p>All of the</p>
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File Description
Data as per Data Template
Samples of assessed assignments for theory courses of different programmes
Any other relevant information

2.4.8 - Internship programme is systematically planned with necessary preparedness Describ programme in not more than 100-200 words with respect to the following: Selection/identifi Orientation to school principal/teachers Orientation to students going for internship Defining assessment of student performance Exposure to variety of school set ups

It is mandatory for the college to upload list of all the students and thereafter students are allotted schools against the vacant posts lying. And in case, if student is not been given any school by the govt, the student can opt for her choice. Students are oriented through a about writing lesson plan and goes through one-week simulated teaching in each teaching subject. Faculty and mentor teachers of the selected schools about the school internship in different types of schools such as govt, private, urban, rural and special programmes. Assessment of students is done by concerned teaching subject educator with the help of proforma given by P.U., Chd.

File Description

Documentary evidence in support of the claim

Any other relevant information

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

37

File Description

Data as per Data Template

Plan of teacher engagement in school internship

Any other relevant information

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning - home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress reports

Nine/All of

File Description

Data as per Data Template

Sample copies for each of selected activities claimed

School-wise internship reports showing student engagement in activities claimed

Wherever the documents are in regional language, provide English translated version

Any other relevant information

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Document the mechanisms adopted to ensure optimal impact of internship in schools with specific reference to teachers and peers.

The internship is monitored in a very controlled manner by the college faculty. Pupil teachers get the full benefit of it. The faculty of the college is comfortable during the monitoring and does not feel any kind of pressure to the students by the principal of the practising school. Mentor teachers also give their remarks on the lesson plans on the basis of command on subject, as voice quality of the internee, use of audio-visual aids, class formation etc. and pupil teachers can improve their teaching skills.

mentor and pedagogy teachers. They also assess students in each pedagogy proforma provided by the university. The peer group monitors the intern and is aware of her shortcomings by the peer. The college also visits the intern and provides suggestions.

File Description

Documentary evidence in support of the response

Any other relevant information

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

All of the

File Description

Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes)

Two filled in sample observation formats for each of the claimed assessors

Any other relevant information

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

Five of the

File Description

Format for criteria and weightages for interns' performance appraisal used

Five filled in formats for each of the aspects claimed

Any other relevant information

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

17

File Description

Data as per Data Template

Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature

English translation of sanction letter, if it is in regional language

Any other relevant information

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

10

File Description

Data as per Data Template

Certificates of Doctoral Degree (Ph.D) of the faculty

Any other relevant information

2.5.3 - Number of teaching experience of full time teachers for the during the year

17

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the acad

17

File Description

Copy of the appointment letters of the fulltime teachers

Any other relevant information

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the na professionally in not more than 100-200 words 1. In house discussions on current developm colleagues and with other institutions on policies and regulations

To keep themselves updated professionally, faculty members of the col orientation programmes, short term courses, faculty development progr webinars etc. Along with these, they also publish research articles a problems related to education in peer reviewed journals and also in U

After attending the above said various programmes, workshops and cour information, knowledge and skills acquired through all these with the

1. In house discussions on current developments and issues in educat
2. Share information with colleagues and with other institutions on

File Description

Documentary evidence to support the claim

Any other relevant information

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution I institution highlighting its major components in not more than 100-200 words

Transparent mechanism is adopted for conducting Continuous Internal E students' performance is evaluated on the basis of their active parti student seminars, snap test, group discussions, power point presentat assignments on different topics related to the syllabus. Evaluation n held progressively during the semester and is designed to check and r student. House tests are also conducted in the college in accordance

Internal evaluation of students is done in a continuous mode with cla projects, lab work, seminars, viva-voice, teaching practice etc. All internal examinations, question papers, evaluated answer sheets, summ by the subject teachers and evaluation committee for academic monitor performance helps students in improving in the areas where they are l the final assesment that is conducted by the parent university.

File Description
Relevant documents related to Internal Evaluation System at the institution level with seal and signature
Any other relevant information

<p>2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation</p> <p>Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually</p>	<p>Five of the</p>
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File Description
Copy of university regulation on internal evaluation for teacher education
Annual Institutional plan of action for internal evaluation
Details of provisions for improvement and bi-lingual answering
Documentary evidence for remedial support provided
Any other relevant information

<p>2.6.3 - Mechanism for grievance redressal related to examination is operationally effective</p> <p>The college has examination committee, which undertakes necessary measures in the examination process. Mechanism to deal with examination related issues is efficient. At the beginning of the semester, faculty members orient the students about the assessment process during semester. The internal assessment is done to evaluate the students' performance. The issues related to out of syllabus questions are discussed with the examination committee. Answer scripts of internal class tests, assignments and projects are returned to students after evaluation. In every term test and day to day student/teacher interaction, which includes regularity, performance in various curricular and co-curricular activities, college time to time. Students may raise their grievances regarding the faculty member. In certain cases, if discrepancies are noticed between the marks entered in the mark sheets prepared by the University, the college errors are rectified.</p>
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File Description
Academic calendar of the Institution with seal and signature of the Principal
Any other relevant information

<p>2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation in not more than 100-200 words.</p> <p>The college adheres to academic calendar provided by the University for the conduct of Internal Evaluation in the institution in not more than 100-200 words. Examination committee of the college prepares academic calendar for the academic year in accordance with the guidelines given by the P.U., Chapter 1 'Academic Calendar' contains the relevant information regarding the timing of various events to be organized, holidays, dates of internal examination activities, projects, annual athletic meet, internship schedule, guest lectures and outreach activities etc.</p>
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The academic calendar helps teachers and students to know all the act evaluation process and is displayed on the notice board. For the impl Examination committee is formed at the college level which monitors c various tests like unit test, practical examination, Viva-voce exam, discussion to be conducted by the teachers, are indicated in the acad assessment is maintained at college level. The tentative dates for un calendar. The final university exam schedule is also displayed on stu

File Description

Academic calendar of the Institution with seal and signature of the Principal

Any other relevant information

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and C alignment of stated PLOs and CLOs with the teaching learning process in not more than 100

Programme learning outcomes encompass a broad spectrum of knowledge, students acquire during the pursuit of graduate and post-graduate cou that are B.Ed. (2 years), M.Ed. (2 years) and Post Graduate Diploma i affiliated to Panjab University, Chd. The specific learning outcomes curriculum of each discipline and are available on the college websit college is aligned with the stated PLO & CLO of all the programmes of

College keeps a check on various teaching learning processes as the f qualities to channelize the energy of the diverse students. College c as seminars, conferences, workshops, internship programme, simulated lessons by the teachers, discussion lessons, capacity building progra curricular and co-curricular activities to realize the PLOs and CLOs. outcome-based education (OBE) system by actively involving all the st about learning outcomes. The programmes offered by college cater to n

File Description

Documentary evidence in support of the claim

Any other relevant information

2.7.2 - Pass percentage of Students during the year

File Description

Data as per Data Template

Result sheet for each year received from the Affiliating University

Certified report from the Head of the Institution indicating pass percentage of students program

Any other relevant information

2.7.3 - The progressive performance of students and attainment of professional and persona used for further improvements

The progressive performance of the students and attainment of profess with the help of various activities being organized at the college li discussion lessons, seminars, conferences, workshops, micro teaching, curricular and co-curricular activities. Pupil teachers are observed

college encourages them to actively participate in the above said activities are maintained by the respective teacher in-charges in the

The faculty acts as a guide who foster creative thinking and helps th factor of goal achievement. The institution greatly emphasizes on the giving equal responsibilities to each student regularly to maintain s performance is assessed in accordance with the above stated activitie the faculty members identify their potentialities as well as their st and accordingly suitable guidance is provided to the students to atta in line with the PLOs and CLOs.

File Description

Documentary evidence showing the performance of students on various internal assessment task

Any other relevant information

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessmer

52

File Description

Number of students achieving on an average 70% or more in internal assessment activities during

Record of student-wise / programme-wise / semester-wise internal assessment of students durir

Any other relevant information

2.7.5 - Performance of students on various assessment tasks reflects how far their initially ic examples the extent to which the assessment task and the performance of students reflect t -200 words.

GHG Harparkash College of Education for Women, Sidhwan Khurd ensures of confidence and varied attributes throughout educational process. C source of providing variety of learning experiences to the students i learns differently and has a special quality. Our college provide ope student to perform and take part in various competitions. The foremos student to meet various practical needs of the students. The teachers throughout the session and students are rewarded with the scores acc House Test Examinations, Assignments and their performance in various Seminars and other co-curricular activities. In this way the performa of time, which is assessed through practical and theoretical aspects. tasks and final examinations show that their initially identified lea college.

File Description

Documentary evidence in respect to claim

Any other relevant information

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

<https://www.sidhwankhurdeducation.com/aqar/students-satisfaction-surv>

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government age

10

File Description

Data as per Data Template

Sanction letter from the funding agency

Any other relevant information

3.1.2 - Number of grants received for research projects from government and / or non-g

10

File Description

Sanction letter from the funding agency

Income Expenditure statements highlighting the research grants received certified by the audit

Any other relevant information

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

Three of the

File Description

Data as per Data Template

Institutional Policy document detailing scheme of incentives

Sanction letters of award of incentives

Income Expenditure statements highlighting the relevant expenditure with seal and signature of

Documentary evidence for each of the claims

Any other relevant information

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

All of the

File Description

Documentary evidences in support of the claims

Details of reports highlighting the claims made by the institution

Reports of innovations tried out and ideas incubated

Copyrights or patents filed

Any other relevant information

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified o

1

File Description

Data as per Data Template

First page of the article/journals with seal and signature of the Principal

E-copies of outer jacket/contents page of the journals in which articles are published

Any other relevant information

3.2.2 - Number of books and / or chapters in edited books published and papers in Nation during the year

36

File Description

Data as per Data Template

- First page of the published book/chapter with seal and signature of the Principal

E-copies of outer jacket/contents page of the books, chapters and papers published along with I conference-proceedings per teacher

Any other relevant information

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

12

File Description

Data as per Data Template

Report of each outreach activity organized along with video/ photographs with seal and signatur

Any other relevant information

3.3.2 - Number of students participating in outreach activities organized by the instituti

3.3.2.1 - Number of students participating in outreach activities organized by the institu

85

File Description
Event-wise newspaper clippings / videos / photographs with captions and dates
Report of each outreach activity with seal and signature of the Principal
Any other relevant information
3.3.3 - Number of student participation in national priority programmes such as Swachh India, National Water Mission during the year
85
3.3.3.1 - Number of students participated in activities as part of national priority program
85
File Description
Data as per Data Template
Documentary evidence in support of the claim along with photographs with caption and date
Any other relevant information
3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students Describe the way in which outreach activities conducted sensitized students to social issues words.
The college organized number of extension activities to promote insti the students towards community needs. The students of our college act leading to their overall development. NSS unit of the college organiz as yoga sessions, seminar, Swatch Bhart Abhiyan, donation drive ,exte international women day, book exhibition, visit to deaf and dumb stud drive, World environment day, etc. for the welfare of society .It aim patriotism, maintaining discipline, character building, self-reliant
File Description
Relevant documentary evidence for the claim
Report of each outreach activity signed by the Principal
Any other relevant information
3.3.5 - Number of awards and honours received for outreach activities from government
Nil
File Description
Data as per Data Template
Appropriate certificates from the awarding agency
Any other relevant information
3.4 - Collaboration and Linkages
3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during
13

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the academic year

13

File Description

Data as per Data Template

List of teachers/students benefited by linkage - exchange and research

Report of each linkage along with videos/photographs

Any other relevant information

3.4.2 - Functional MoUs with institutions of National and / or International importance, during the academic year

9

File Description

Data as per Data Template

Copies of the MoU's with institution / industry/ corporate houses

Any other relevant information

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

All of the

File Description

Data as per Data Template

Report of each activities with seal and signature of the Principal

Any other relevant information

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratory facilities, sports complex, etc. for the various programme offered Describe the adequacy of specified requirement by statutory bodies in not more than 100 - 200 words

GHG Harparkash College of Education for women has constantly endeavoured for all round development of the students in order to create aware, responsible and confident backdrop of an extensive green cover, the college has an aesthetic landscape. The institution has a well maintained, user friendly and resilient infrastructure for the all round and comprehensive development of students Lecture Halls, Seminar Hall are ICT enabled i.e LCD Projector, Computer with internet connectivity

Lecture Hall

07

ICT Resource Centre

1

Computer cum Language Lab

1

Psychology Lab

1

Social Science Lab

1

Science Lab

1

Education Technology lab

1

Home Science Lab

1

Math Lab

1

Punjabi Resource Centre

1

Fine Arts Room

1

Seminar Hall

1

Multipurpose Hall

1

Gymnasium

1

Fitness Centre

1

The college is committed to offering resourceful infrastructure for h
adequate facilities for cultural activities, indoor and outdoor sport
support amenities. A spacious Multi-Purpose Hall , Activity room and
to organize and participate in co-curricular, recreational and cultur

File Description

List of physical facilities available for teaching learning

Geo-tagged photographs

Any other relevant information

**4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as sma
the year.**

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

9

File Description

Documents

Data as per Data Template

Geo-tagged photographs

Link to relevant page on the Institutional website

<https://www.sidhwankhuru.edu.in>

Any other relevant information

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR)

2.36931.34

File Description

Data as per Data Template

Income Expenditure statements highlighting the expenditure on infrastructure augmentation wit

Any other relevant information

4.2 - Library as a Learning Resource

**4.2.1 - Institution has adopted automation of library using Integrated Library Management Sy
Library Automation in not more than 100 - 200 words.**

The College Library has purchased updated version of LibraryAutomatic
collegelibrary is automated. Software is regularly updated.

Name of the ILMS software: G S Library Management Software. Book data
for the proper functioning of the software. The updated version consi
Control System, Bibliographic Control System, Circulation Control Sys
operations, Overdue tracking and calculations, Wishlist of readers an
facilitates the access of the library resources in a single platform

Web OPAC (Online Public Access Catalogue) is accessible through websi

There are seven computer terminals in the library with internet facil
students and staff to search information through internet and to acce
transparent that all details about the documents in circulation are f

File Description	Documents
Bill for augmentation of library signed by the Principal	
Web-link to library facilities, if available	http://
Any other relevant information	

4.2.2 - Institution has remote access to library resources which students and teachers use for library resources used by teachers and students in not more than 100 - 200 words

The Library provides access to about 6000 plus e-journals and 1,99,50 INFLIBNET) and 6,00,000 e- books through NDLI via.remote access. Facu remote access to 88,604,176 e- resources through NDLI.

College library is well-stocked with a good collection of books. It h including reference books, rare books, 694dissertations, 53CDs, 30jou resources in various disciplines. All books are classified and catalc II cataloguing rules.

There are three reading halls with computer and Internet facilities.

Web OPAC is accessible with internet facility.

The library is automated with G S Library Management Software.

There are 7 computer terminals in the library. 4 terminals are reserv in the library.

Book Bank facility is available to students.

Library is well equipped with photocopying machine, printer and scann 100 readers at a time. The Library Committee, headed by the Principal recommends measures to be taken for the enrichment and upkeep of the

File Description
Landing page of the remote access webpage
Details of users and details of visits/downloads
Any other relevant information

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases	All of the .
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File Description
Data as per Data template
Receipts of subscription /membership to e-resources
E-copy of the letter of subscription /member ship in the name of institution
Any other relevant information

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the y 0.82019

File Description
Data as per Data Template
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-both the Principal and Chartered Accountant
Any other relevant information

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 200)

650

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	https://www.sidhwankhurdeducation.gov.in/4/Ent
Any other relevant information	No

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education -general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

Three of the

File Description	Documents
Data as per Data Template	
Any other relevant information	

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi - 200 words

Institution has rich IT infrastructure. Whole campus is Wi-Fi Campus. as to students. Institution has created learning management system E-classplus company to provide quality education to students. College provides services. College has internet bandwidth of 300 MBPS. College has 66E students' use, 4 for administrative office, 3 for library and 03 for ICT enabled classrooms. High Definition CCTV cameras were installed in purpose. Recording Room and E-Content Development Centre helps Faculty audio lectures .Open and free soft wares are used to edit video and a Seminars, Faculty Development Programme, Curricular and Cocurricular

Portable Trolley speaker was purchased to provide better quality sound programmes. Windows and antivirus are updated on regular bases. College OPAC.

File Description

Document related to date of implementation and updation, receipt for updating the Wi-Fi

Any other relevant information

4.3.2 - Student - Computer ratio during the academic year

2 : 1

File Description

Data as per data template

Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal

Any other relevant information

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

C. 250 MBPS

File Description

Receipt for connection indicating bandwidth

Bill for any one month during the academic year indicating internet connection plan, speed and charges

Any other relevant Information

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

Five or more

File Description

Documents

Data as per Data Template

Link to videos of the e-content development facilities

<https://www.youtube.com/watch?v=...>

List the equipment purchased for claimed facilities along with the relevant bills

Link to the e-content developed by the faculty of the institution

<https://www.sit.edu.in>

Any other relevant information

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support

13,54,565

File Description

Data as per Data Template

Income Expenditure statements highlighting relevant items with seal and signature of the Principal
Any other relevant information

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support classrooms etc. are in place Describe policy details of systems and procedures for maintaining not more than 100 - 200 words

To maintain and utilize physical, academics and support facilities by of all the infrastructure of the College. This is done by holding regular ensure optimal allocation and utilization of the available financial maintained with good equipment. The consumable and nonconsumable items regularly. The items purchased are entered item wise in the respective library of the College is automated and has good collection of text books, various national and international journals magazines. Library for proper utilization of Library resources. The Library provides books to students. Library is open for students 9:00 A.M to 4:00 P.M Sports and Periods are allocated in time table for sports and yoga. Students register for various level competitions under the supervision of Physical Education to all students and teachers. Students prepare their projects and attend self-study courses by using ICT facilities.

File Description	Documents
Appropriate link(s) on the institutional website	https://www.sidhwankhu
Any other relevant information	

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	All of the
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File Description
Data as per Data Template
Report on each capability building and skill enhancement initiative adopted with seal and signature
Sample feedback sheets from the students participating in each of the initiative
Photographs with date and caption for each initiative
Any other relevant information

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Nine or more
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File Description

Geo-tagged photographs	
Any other relevant information	
<p>5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	A. All of t
File Description	
Data as per Data Template for the applicable options	
Institutional guidelines for students' grievance redressal	
Composition of the student grievance redressal committee including sexual harassment and ragging	
Samples of grievance submitted offline	
Any other relevant information	
<p>5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)</p>	Five or mor
File Description	
Data as per Data template	
Income Expenditure statement highlighting the relevant expenditure towards student concessior	
Report of the Placement Cell	
Any other relevant information	
5.2 - Student Progression	
5.2.1 - Number of students of the institution placed as teachers/teacher educators durin	
Number of students placed as teachers/teacher educators	
17	
File Description	
Data as per Data Template	
Reports of Placement Cell for during the year	
Appointment letters of 10 percent graduates for each year	
Any other relevant information	

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

03

File Description
Data as per Data Template
Details of graduating students and their progression to higher education with seal and signature
Documentary evidence in support of the claim
Any other relevant information

5.2.3 - Number of students qualifying state/national level examinations during the year (

05

File Description
Data as per Data Template
Copy of certificates for qualifying in the state/national examination
Any other relevant information

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning De role in the institutional functioning and contribute for students welfare in not more than 100

College has constituted Student Council for the smooth functioning an proactive role in the institutional functioning and contribute for st council is purely on election basis. Notice of election displayed on students WhatsApp groups. Various committees are formed in the college functions of the institution. Students of these committees assist in organised in the institution. All these committees have students' rep college student's representation is sought i.e, IQAC Committee, Inter Lectures Committee, Placement cell, Anti ragging committee, Cultural Committee, Anti-Ragging Committee, Campus Cleanliness & Beautification Society, Eco Club, Sports Society and IT club etc. Students of variou plan and supervise various activities which are necessary for smooth education imparted in the college.

File Description
Copy of constitution of student council signed by the Principal
List of students represented on different bodies of the Institution signed by the Principal
Documentary evidence for alumni role in institution functioning and for student welfare
Any other relevant information

5.3.2 - Number of sports and cultural events organized at the institution during the year

21

File Description

Data as per Data Template
Reports of the events along with the photographs with captions and dates
Copy of circular / brochure indicating such kind of events
Any other relevant information

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes to Describe the role of alumni association in the development of institution in not more than 10 any functional aspects

Alumni Association of GHG Harparkash College of Education for Women S 1955. A largenumber of alumni working in the field of education in In of Alumni Association of the institution everypass out student of var inGuidance& Counselling) and members of the teaching staff of the ins of the college contribute andparticipate in the progress of the colle are: 1.Alumni are invited as experts in various workshops and extensi by the college for students.College Invites alumni to provideguidance Skill in-teaching and Teaching-aid Preparation Competitions. 2. Alumn students.

File Description
Details of office bearers and members of alumni association
Certificate of registration of Alumni Association, if registered
Any other relevant information

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

All of the .

File Description
Documentary evidence for the selected claim
Income Expenditure statement highlighting the alumni contribution
Report of alumni participation in institutional functioning for the academic year
Any other relevant information.

5.4.3 - Number of meetings of Alumni Association held during the year

03

File Description
Data as per Data Template
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principa
Any other relevant information

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating any special talent/s in them. Describe the mechanism through which Alumni Association acts motivating, nurturing special talent in not more than 100 - 200 words

Alumni Association of GHG Harparkash College of Education for Women is an effective support system for Student Welfare and college functioning. It is a group to enhance and maintain links with alumni. For Maintaining the Alumni, all information/forms/ google forms are shared in these group relations among the alumni college holds meetings with our Alumni. Our students of M.Ed., B.Ed. and PGDGC about their training experiences and Our alumni motivate the students of M.Ed., B.Ed. and PGDGC students and motivate them to work hard to analyse & develop their self-capacities in various activities, functions and programme organised by the Alumni support in curriculum delivery. Student mentoring is also a support is also provided by members of our Alumni. Support and guidance youth festival by Alumni a significant feature of Alumni Association c

File Description

Documentary evidence in support of the claim

Any other relevant information

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participation. Describe the vision and mission statement of the institution on the nature of governance, participation and non-teaching staffs in its decision making bodies of the institution in not more than 100

The institution has a participatory administrative structure that involves college administration from the lowest to the highest levels. The management approach for functioning of each school or college. Since given freedom to principals to follow the instructions of DPI Punjab. Transparency is rooted in the institutional culture and is reflected well as in the day-to-day administration of the college. The institution is a registered body of Shri Guru Har Gobind Ujjagar Hari Trust.

The Institution has a mechanism of providing operational autonomy to Decentralized Governance System. The principal in consultation with the staff for planning and implementation of different academic, student administrative Members are given representation in various Committees/Cells. Every year is changed to ensure a uniform exposure of duties for academic and pr

File Description

Vision and Mission statements of the institution

List of teachers, students and non-teaching staff on decision making bodies of the institution with

Documentary evidence in support of the claim

Any other relevant information

6.1.2 - Institution practices decentralization and participative management. Describe the practices practiced in the institution in not more than 100 - 200 words

The Governing body of the College has two staff nominees along with the highest decision-making body within the college which consists of faculty members of the college. The senate meets regularly to discuss all administrative matters. Periodic meetings of the head of the institution with faculty members show the plans and future programs envisaged by the college management. The college is totally decentralized:

- The management of the college has a decentralized democratic approach. The principal is given all freedom to run the college and College, Management has given freedom to principals to follow the ins University, Chandigarh.
- The principal decentralizes the power among senior teacher. Various decisions are taken by the committee and the principal together.
- The issues are put and discussed by the staff collectively and then

File Description

Relevant documents to indicate decentralization and participative management

Any other relevant information

6.1.3 - The institution maintains transparency in its financial, academic, administrative and towards maintenance of transparency in its financial, academic, administrative and other fu

Institution strictly adheres to the academic calendar. Admission notification forms are processed offline, with all the relevant details explained. The entire academic plan is clearly explained to all students in a meeting with the principal and senior faculty.

There is provision for re-evaluation, remedial examinations and grievance assessment/evaluation are displayed on notice board.

Recruitments and Staff Promotions are also undertaken with utmost transparency. Leading newspapers and list of candidates screened and called for interviews. Notices are promptly shared on WhatsApp group. Govt. regulations and concerned bodies, circulated, displayed on website and implemented. Annual Accounts are prepared as per norms and are placed before the principal. All bills/transactions. Propriety is ensured with regular audits by Chartered Accountants. The fee description is given in prospectus and on website, fees with

File Description

Reports indicating the efforts made by the institution towards maintenance of transparency

Any other relevant information

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successful of deployment strategy, during the year in not more than 100 - 200 words

G.H.G. Harparkash College of Education for Women in Sidhwan Khurd, Punjab has incorporated the following elements into its 2023-24 plan: seeking funds from NGOs and conducting research. The approach aims to significantly enhance the college's research capabilities.

external funding from NGOs, the college can secure additional resources potentially leading to expanded research scope and improved infrastructure efforts on "thrust areas" - likely identified as areas of critical importance as women's education, inclusive education, or early childhood education aligned with relevant and impactful themes. This strategic focus can enhance research outcomes, potentially resulting in high-quality publications. Ultimately, a deeper understanding of key educational challenges and efforts not only contribute to the advancement of educational knowledge but also establish the college as a center of research excellence, attracting high-quality faculty and

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://www.sidhwankhurdeducation.com/sites/default/24.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 1000 words.

Administrative Set Up:

The Management and the Principal form the nucleus of the administrative structure in all financial matters. The Principal is vested with the day-to-day management of the college, supported by the IQAC Coordinator, the Teaching and non-teaching staff to assist in various administrative tasks.

The Functions of Various Bodies:

The Sub-Committees, take important decisions regarding finance, building, and issues related to the college.

Service Rules, Procedures, Recruitment and Promotion Policies:

Service rules and procedures are guided by the Panjab University Calendar as amended from time to time in this regard.

The recruitment rules for the teaching staff are as per the Panjab University rules prescribed by the UGC. The promotional policies for teachers are according to the Panjab University rules for nonteaching staff according to state govt.

File Description	Documents
Link to organogram on the institutional website	https://www.sidhwankhurdeducation.com/sites/
Documentary evidence in support of the claim	View
Any other relevant information	View

<p>6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students</p>	<p>All of the</p>
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File Description
Data as per Data Template
Screen shots of user interfaces of each module
Annual e-governance report
Geo-tagged photographs
Any other relevant information

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of me Describe one decision based on the minutes of the meetings of various Bodies / Cells / Comr 100 - 200 words.

INTER COLLEGE COMPETITION COMMITTEE

Various committees are formed in the College for the smooth and effic the opportunity to the faculty to grow and develop in their extracurr skills. The committees are constituted by the principal for one acade constituted. The outgoing Conveners/ In-charges of the committees are documents/files to the new Conveners /In- charges in the presence of

Responsibilities:

- a) The Committee shall be responsible for all intra and inter college
- b) To plan and schedule events for the academic year. (Tentative date the institute.) by delegating various tasks.
- c) To the procedure to organize events
- d) To communicate about various competitions and events to be celebra publicity.
- e) Arranging events/programs for staff and students in coordination w

File Description
Minutes of the meeting with seal and signature of the Principal
Action taken report with seal and signature of the Principal
Any other relevant information

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Institution has effective welfare measures in place for its teaching schemes are as follows:

-Medical Allowance

-Maternity benefits as per norms

- All the non-doctoral staff members are encouraged to get enrolled f

-On campus medical facilities

- Employees' Welfare Fund

The following facilities are also provided to employees for efficient

-Medical leave

-Psychological counselling

-24-hour power back-up

-Wi-Fi facility.

- Workspace

- Computing facility

-Canteen

-Identity cards

-Sports facilities

-Faculty members have been supported to attend professional growth pr

--In order to encourage the young faculty to pursue a vibrant research in their career.

-Mechanism is available for providing refundable loans without interest per need.

-The staff is encouraged to give suggestions and regular feedback to Institute.

File Description
List of welfare measures provided by the institution with seal and signature of the Principal
List of beneficiaries of welfare measures provided by the institution with seal and signature of t
Any other relevant information

6.3.2 - Number of teachers provided with financial support to attend seminars / confere professional bodies during the year
1

File Description
Data as per Data Template
Institutional Policy document on providing financial support to teachers
E-copy of letter/s indicating financial assistance to teachers

Certificate of participation for the claim
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Certificate of membership

Income Expenditure statement highlighting the financial support to teachers

Any other relevant information

6.3.3 - Number of professional development /administrative training programmes organized during the year.

8

File Description

Data as per Data Template

Brochures / Reports along with Photographs with date and caption
--

List of participants of each programme
--

Any other relevant information

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programme of the ASC / HRDC, Short Term Course and any other similar programmes

8

File Description

Data as per Data Template

Copy of Course completion certificates
--

Any other relevant information

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff for teaching and non-teaching staff in not more than 100 - 200 words.

Teaching Staff

a) The performance of each faculty member is assessed according to the criteria which ACR is written by the principal and countersigned by the secretary.

b) The institute undertakes a wide range of activities besides academic duties and responsibilities. Institute accords appropriate overall assessment.

c) The PBAS/ CAS proforma filled by the Faculty Member is checked and submitted to the affiliating uni and DPI for promotion.

d) Promotions are based on the PBAS proforma for UGC Career Advancement score.

e) Faculty members whose promotions are due are recommended based on the screening-cum-selection committee from uni.

Non-Teaching Staff

All non-teaching staff are also assessed through Annual Confidential Reports. Non-teaching members are assessed under different categories i.e. Character and Health.

hard work, discipline, Reliability, Relations/Co-operation with super public, Power of Drafting, efficient organization of documents and te

File Description

Proforma used for performance appraisal for teaching and non-teaching staff with seal and signa

Performance Appraisal Report of any three teaching and three non-teaching staff with seal and s

Any other relevant information

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the p the mechanism for settling audit objections, if any, during the year in not more than 100 - 20

The institution conducts both internal and external financial audit. principal, bursar and accountant.

Internal Audit: -

The internal auditor (Chartered Accountant of the institution) carries quarterly reports. The following areas are covered under internal audit

- Budget V/s Actual performance
- Revenue and Expenditure Audit
- Fixed deposits and interest receipt
- Fixed assets and purchases
- Statutory compliance on TDS, EPF
- Salary statement of employees
- Repair Maintenance expenditure
- Hostel Expenditure

External Audit: -

Accounts of the institution are audited by Deputy Director (Audit Fin of Punjab. External Audit (every five years) is also carried out by A grants received from Punjab Govt.

File Description

Report of Auditors of during the year signed by the Principal.

List of audit objections and their compliance with seal and signature of the Principal

Any other relevant information

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthrop (INR in Lakhs)

13,94,905

File Description

Data as per Data Template

Income Expenditure statements highlighting the relevant items with seal and signature of both t

Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given

Any other relevant information

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resourc
funds and its optimal utilization in not more than 100 - 200 words.

Mobilization of funds

- The college is under grant -in- aid scheme, so the 95% of the salar posts are granted by Punjab govt.
- 5% of salaries (now 25%) is contributed by management.
- Student fee is major source of income for institute.
- Management provides need-based loans to individual colleges.
- Various government and non-government agencies sponsor events like workshops.
- Alumni contribute by raising funds during 2023-24.

Utilization of Funds

- Grant from govt and management share is used for salaries of employ
- Admission fee and tuition fee are sent to Pb govt.
- University funds are sent to university.
- Salaries of additional staff are supported out of student fee.
- Purchase committee seeks quotations from vendors for the purchase c

Resource Mobilization Policy and Procedure

- Budget is scrutinized and approved by the Principal and budget comm
- Statutory auditors are also appointed who certify financial stateme
- The grants received by college are also audited by certified auditc

Optimal utilization of resources

- The college infrastructure is utilized as an examination Centre for Examinations.
- Library functions beyond the college hours for the benefit of stude

File Description

Documentary evidence regarding mobilization and utilization of funds with seal and signature of

Any other relevant information

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly. Describe the process adopted by the institution for quality assurance through IQAC or any other

The IQAC meetings are conducted once every quarter to discuss about i academic and administrative activities with solid agenda.

The IQAC discusses with academic council and heads of different commi societies at the beginning of each academic session to coordinate wor so that teachers with specialized skills are utilized for duties so a constant effort from the IQAC's end to motivate teachers to constantl methodologies and skills with the changing times.

The IQAC takes initiatives to organize Faculty development programmes enrichment Programmes for the teachers to acquaint themselves with la teaching strategies and research.

File Description

List of activities responsible for ensuring quality culture in the Institution with seal and signatur

Any other relevant information

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 w

- i. Implementation of Blended Learning (offline and online learning)
- ii. Formation of What's app groups.
- iii. Implementation of online learning through online platforms like Zoom etc.
- iv. Assessment through offline tests and assignments.
- v. Sensitizing and Training teachers' about innovative trends and met workshops; re-training of faculties to enhance their knowledge, onlin Academic, Research, Extension and Outreach Programs.

Following activities were organised:

27th October, 2023 - One day Faculty Development Program on Open Educ Research

29th November-7th December, 2023 - Faculty Development Program on 'Op

19th January, 2024 - International webinar on the theme 'Career Oppor

6th February, 2024 - International Seminar on "Role of Women Writer i

15th February, 2024 - One day Faculty Development Program on 'Art of
 15th May, 2024 - In-House Seminar on Integrated teacher education pro
 14th December, 2023- Extension lecture on community outreach activiti
 9 Nov. 2023 - Workshop on ERP Software for Administrative Staff

File Description

Appropriate documents to show the visible improvement/s in Teaching-Learning Process with se
 Any other relevant information

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promotin

141

File Description

Data as per Data Template
 Report of the work done by IQAC or other quality mechanisms
 List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal
 Any other relevant information

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Four of the

File Description

Documents

Data as per Data Template	
Link to the minutes of the meeting of IQAC	https://www.sidhwankh
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://www.si
Consolidated report of Academic Administrative Audit (AAA)	
e-Copies of the accreditations and certifications	
• Supporting document of participation in NIRF	
Feedback analysis report	
Any other relevant information	

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and ; assurance initiatives For first cycle: Describe two examples to show incremental improveme more than 100 - 200 words each For second and subsequent cycles: Describe two examples t institution due to quality initiatives since the previous accreditation in not more than 100 - ;

- Contribution of faculty at University level as, paper setter, subje
- Creating internship opportunities

- Online feedback system.
- Value added courses on 1) Digital literacy 2) communication skills Management 5) Career Counselling Skills
- Faculty Capacity Building through participation in induction, development implementation program.
- Bridging the syllabus gaps through seminars, workshops, and expert
- Strengthening Teaching-Learning process through LMS and other digital
- Experienced and doctorate faculty.
- Motivation to submit research, Publishing papers in referred journals and books.
- Linkages and MoUs.

Quality Enhancement Initiatives in Administrative domain

- Institutional strategic plan, e-governance and deployment of ICT facilities
- Decentralization of authority, providing opportunities to demonstrate
- Existing library advisory committee.
- Library management software and remote access facility.
- Upgradation of college website.
- College campus with Wi-fi, 24/7 security and free medical facility.
- Frequent upgradation of IT facilities.
- Fee concession and scholarships schemes.
- Strengthening Alumni association's role in college affairs.
- Academic and Administrative Audit by internal committee.
- Resource room for disabled.
- e- Content recording room.

File Description

Relevant documentary evidence in support of the claim

Any other relevant information

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of energy requirements Describe the institution's energy policy streamlining ways of energy conservation

power requirements in not more than 100 - 200 words.

The institution has a clearly stated energy policy focusing on energy

- The institution promotes the adoption of energy-saving appliances and energy-efficient ones.
- Solar panels, including a 50 KW on-grid system and a 10 KW off-grid energy requirements of the institution.
- All classrooms have glass windows and natural light passes through lighting.
- Captions related to saving energy are pasted on switchboards in classrooms.
- Students and staff are advised to follow energy conservation practices.

File Description

Institution's energy policy document

Any other relevant information

7.1.2 - Institution has a stated policy and procedure for implementation of waste management along with its implementation procedure in not more than 100 - 200 words.

The institution follows the 'Rethink, Reduce, Reuse, and Recycle' principles. The following measures are implemented:

- Waste from classrooms, offices, hostels, and the mess is systematically segregated into different types of bins: Green, Blue, and Red.
- Sweepers are well-trained in waste segregation, and everyone is encouraged to follow the same.
- The college operates a functional vermin-composting unit where green waste is used in plants and pots.
- Papers and other waste collected from blue and red bins are regularly recycled.
- Wastewater from all sources is collected in a tank and reused for various purposes.
- The use of single-use plastic bags and bottles is actively discouraged.
- E-waste is separately collected and stored in a designated room.
- Students are motivated to reduce paper wastage.
- Leftover sheets from internal examination papers and old practical files are reused for rough work.
- Informal discussions on environmental sustainability are regularly held.

File Description

Documentary evidence in support of the claim

Any other relevant information

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

Four of the

File Description

Documentary evidence in support of each selected response

Geo-tagged photographs

Income Expenditure statement highlighting the specific components	
Any other relevant information	
7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	Three of the
File Description	
Income Expenditure statement highlighting the specific components	
Documentary evidence in support of the claim	
Geo-tagged photographs	
Any other relevant information	
7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and p efforts of the institution towards maintenance of cleanliness, sanitation, green cover and pr than 100 - 200 words	
<p>The college is committed to providing a pollution-free and healthy en</p> <ul style="list-style-type: none"> • The campus has an active Eco-Club which organized Declamation and 'Swachhta hi Seva' and Swachhta Divas was celebrated on the occas • A Cleanliness Committee oversees the sanitation and cleanliness c • A functional vermin-composting unit is successfully operated for • Waste management is carried out by segregating different types of • Water conservation efforts include placing awareness captions nea water coolers to prevent wastage. • Students are encouraged to reduce paper wastage, and leftover she reused by faculty for rough work. • A Herbal GardenandNanak Bagichi are established in the college. • The college follows the tradition of presenting saplings to guest • Environmental awareness is integrated into the curriculum through "World Peace" in the M.Ed. program, and "Environmental Education" program. • On 5th June, 2024, Environment Day, National Edu Trust of India a INITIATIVES AWARD 2024-25. 	
File Description	
Documents and/or photographs in support of the claim	
Any other relevant information	
7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	All of the
File Description	
Videos / Geotagged photographs related to Green Practices adopted by the institution	
Circulars and relevant policy papers for the claims made	

Snap shots and documents related to exclusive software packages used for paperless office
Income- Expenditure statement highlighting the specific components

7.1.7 - Number of expenditure on green initiatives and waste management excluding sal

. 32728

File Description
Data as per Data Template
Income Expenditure statement on green initiatives, energy and waste management
Any other relevant information

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and institution’s efforts showcasing the way it leverages local environment, locational knowledge more than 100 - 200 words

- The college is a Panjab University-approved Research Centre that Research Scholars from nearby areas registered under Panjab Unive
- Dr. Amandeep Kaur (Principal), Dr. Kiran Duggal, Dr. Sarvjeet Kau approved supervisors in the subject of Education and supervise Ph Education of Panjab University, Chandigarh.
- Teachers of the college provide Guidance and Counselling (Educati schools and colleges.
- Visits to 'The Deaf and Dumb School, Ludhiana and Slum areas of J students about the service of humanity, needs of special children
- The NSS Unit of the college organized 7 days NSS Camp from 24th M about their social responsibilities and developing environmental

File Description
Documentary evidence in support of the claim
Any other relevant information

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of t

File Description
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution
Web-Link to the Code of Conduct displayed on the institution’s website
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct
Details of the Monitoring Committee, Professional ethics programmes, if any
Any other relevant information

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) implemented by the institution as per NAAC format

Best Practice-I

Title:- Curriculum Enrichment for Personality Development.

Objective:- To equip B.Ed. students with Creativity, Teaching Skills, Communication and Employability skills.

The Context:- As most of the students are from rural background, they lack various skills. Therefore various workshops, Value added courses, Capacity building Personality and Skill Development Programmes are needed for the students.

The Practice:- Various workshops, courses and programmes are organised.

Evidence of Success:- Better communication skills, enhanced personal and life skills and better academic outcomes.

Problem Encountered:- No problem was encountered while executing these practices.

Best Practice:-II

Title:-Maintenance of Eco-friendly Environment.

Objective:- To promote and maintain eco-friendly, sustainable and healthy environment.

The Context:- To preserve our planet by adopting eco-friendly practices.

The Practice:- Various green practices like Using Solar Energy, Plant Vermicomposting, Presenting Saplings to guests and dignitaries, using single use plastic and participation in Flower shows are adopted.

Evidence of Success:- By adopting green/eco-friendly practices we have developed a positive attitude towards environment among our students. They participate in various activities with full zeal and satisfaction as they feel that we contribute to achieving the following Goals-3,6,7,12,13&15.

Problem Encountered:- No problem was experienced in practicing these practices.

File Description

Photos related to two best practices of the Institution

Any other relevant information

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

- The college stands as a distinguished Teacher Education Institute by delivering exemplary academic opportunities to girls from the rural areas.
- It is the sole rural college in Punjab recognized as a Panjab University Ph.D. coursework in the discipline of Education.

- Comprehensive Capacity-Building and Skill-Development Programs ar them with enhanced communication and teaching proficiencies.
- The institution integrates sustainable, eco-conscious, and green operational ethos.
- Annually, 'Founders' Day Memorial Scholarships' are awarded to st religious studies, alongside the prestigious 'Student of the Year
- The college offers a 'Book Bank' facility, enabling meritorious a access textbooks for the entire academic session.
- Remedial teaching sessions are systematically arranged for academ specific expert educators appointed to address their needs follow

File Description

Photo and /or video of institutional performance related to the one area of its distinctiveness
